



## **UPPER WESTSIDE**

### **RFP 2023-01**

#### Submitted Question Responses

*Posted August 21, 2023*

- 1. Is the title page considered the cover page? Will the title page and/or cover page be excluded from the 24-page limit?**

Title Page is the Cover Page. It will not count towards the 24-page limit.

- 2. Can we submit an 11x17 size-page, if needed? Will this be counted as one page?**

Yes, you may submit an 11x17 exhibit, each side will be counted as 1 page. You may not submit more than 1 double-sided 11x17 page.

- 3. Will the cost proposal/pricing pages be excluded from the 24-page limit?**

No.

- 4. Will the Title Page and Table of Contents in Section I count toward the 24-page limit?**

No.

- 5. Under Section IV of the Proposal Format, the RFP states to include resumes of "key and critical personnel" but later says "for each team member." Are we to include resumes for all team members or just key personnel? Do these resumes count towards the page limit?**

Please limit resumes to key personnel, these count towards the page limit.

- 6. Do the title page and table of contents count towards the page limit?**

No.

- 7. Do the cost proposal and rate sheet count towards the page limit?**

Cost proposals and rate sheet will count towards the page limit.

- 8. Can we include a cover letter? Will this count towards the page limit?**

You may include a single-sided page cover letter which will not count towards the page limit.

- 9. Can you please confirm the budget for the project?**

The project budget is \$250,000.