

Upper Westside Community Improvement District

Request for Qualifications

To Provide

Engineering Design Services for 17th Street Sidewalk

RFQ 2024-02 Qualifications Due: October 4, 2024 by 3:00PM

Upper Westside CID (UWCID) 976 Brady Avenue, Suite 100 Atlanta, Georgia 30318

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REQUEST FOR QUALIFICATIONS

RFQ 2024-02

Engineering Design Services for 17th Street Sidewalk

I. General Project Information

A. Overview

The Westside/Howell Mill CID, dba Upper Westside Community Improvement District (UWCID) is soliciting SOQs from qualified firm(s) to provide Engineering Design Services for the 17th Street Sidewalk project.

This Request for Qualifications (RFQ) seeks to identify potential providers for the Scope of Services for the project/contract listed in Exhibit I. Firms that respond to this RFQ, and are determined by UWCID to be sufficiently qualified, may be deemed eligible, and invited to offer a technical approach for these services. All respondents to this RFQ are subject to instructions communicated in this document, and are cautioned to completely review the entire RFQ and follow instructions carefully. UWCID reserves the right to reject any or all Statements of Qualifications or Technical Approach, and to waive technicalities and informalities at the discretion of UWCID.

B. IMPORTANT- A RESTRICTION OF COMMUNICATION IS IN EFFECT FOR THIS PROJECT.

From the advertisement date of this solicitation until successful respondents are selected and the award is made official and announced, firms are not allowed to communicate about this solicitation or scope with any staff of UWCID and UWCID Board Members, except for the submission of questions as instructed in the RFQ, or with the contact designated in **RFQ Section VIII.C.**, or as provided by any existing work agreement(s). For violation of this provision, UWCID reserves the right to reject the submittal of the offending respondent.

C. Minority Participation Goal

This contracting opportunity has been exempted and is not subject to any of the City's diversity programs as a mandatory requirement, it is the policy of the City of Atlanta (COA) to actively promote full and equal business opportunities. As a policy, the City advocates for the inclusion of small, disadvantaged, minority, and female business enterprises through the City's SBO and EBO programs, as well as the administration of the federal DBE and ACDBE programs. It is also the policy the City of Atlanta to actively promote equal employment opportunities for disadvantaged, minority and female workers and prohibit discrimination based upon race, religion, color, sex, national origin, marital status, physical handicap upon or sexual orientation through the City's Equal Employment Opportunity (EEO) Program. The purpose of the COA and federal diversity programs is to mitigate the present and ongoing effects of the past and present discrimination against women, minority, disadvantaged, and small business so that opportunity - regardless of race, gender, or firm size - will become institutionalized in the Atlanta marketplace.

D. Scope of Services

Under the terms of the resulting Agreements, the selected consultants will provide engineering design services for 17th Street Sidewalk. The anticipated scope of work for the project/contract is included in **Exhibit I**.

E. Contract Term and Type

UWCID anticipates one (1) contract to be awarded to one (1) firm, for the project/contract identified. UWCID anticipates that the Contract Type will be paid via Cost Plus Fixed Fee unless a task-based Lump Sum alternative can be negotiated with the selected consultant(s). As a Project Specific contract, it is the UWCID's intention that the Agreements will remain in effect until successful completion of construction phase of the project, and may utilize the selected consultant for construction revisions as necessary on an Hourly-Not-to-Exceed basis.

F. Contract Amount

The Project Specific contract amount will be determined via negotiations with the UWCID. If the UWCID is unable to reach a satisfactory agreement and at reasonable rates to be paid for the services to be provided, the UWCID reserves the right to terminate negotiations with the highest scoring finalist and begin negotiations with the next highest scoring finalist.

G. Rights Reserved

This RFQ does not commit UWCID to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services or supplies. UWCID reserves the right to accept or reject any or all Submittals received as a result of this request and to waive minor irregularities in the procedure.

II. Selection Method

A. Method of Communication

All general communication of relevant information regarding this solicitation will be made via the UWCID website (www.upperwestsideatl.org) under RFQ 2024-02. All firms are responsible for checking the website on a regular basis for updates, clarifications, and announcements. UWCID reserves the right to communicate via electronic-mail with the primary contact listed in the Statements of Qualifications. Other specific communications will be made as indicated in the remainder of this RFQ.

B. Statement of Qualifications

Based on the SOQs submitted in response to the projects/contracts listed in this RFQ, the Selection Committee will review the Experience and Qualifications and Resources and Workload Capacity listed in Section IV. Selection Criteria

All firms must meet the minimum requirements as listed in Section IV.A. below.

C. Technical Approach and Past Performance

UWCID requests a Technical Approach proposal in conjunction with the Statement of Qualifications. UWCID reserves the right to request a presentation/interview on any project/contract as determined in its best interests; however, this additional requirement shall typically be reserved for the most complex projects. Any additional detailed proposal instructions and requirements, beyond that provided in Section V. All members of the Selection Committee will review the written proposal (and will attend the presentation/interview if so chosen). Firms shall not address any questions, prior to the award announcement, to anyone other than the designated contact.

D. Final Selection

Final selection will be determined by carrying the scores from the Statement of Qualifications and by evaluating the Technical Approach and Past Performance. The Selection Committee will discuss the Responses and the final rankings will be determined.

Negotiations will then be initiated with the top-ranked firm(s) to finalize the terms and conditions of the contract(s), including the fees to be paid. In the event a satisfactory agreement cannot be reached with the highest-ranking firm(s), UWCID will formally terminate the negotiations and possibly enter into negotiations with the second highest-ranking firm, and so on in turn until a mutual agreement is established and UWCID awards a contract. The final form of the contract shall be developed by UWCID.

III. Schedule of Events

The following Schedule of Events represents UWCID's best estimate of the Schedule that will be followed. All times indicated are prevailing times in Atlanta, Georgia. UWCID reserves the right to adjust the Schedule as UWCID deems necessary.

SCHEDULE OF EVENTS	DATE	TIME
a. UWCID issues public advertisement of RFQ 2024-02	8/30/2024	
b. Deadline for submission of written questions and requests for clarification	9/17/2024	5:00PM
c. Clarifications posted by CID, on CID website	9/20/2024	5:00PM
d. Deadline for submission of Statements of Qualifications / Technical Approach and Past Performance	10/04/2024	3:00PM

IV. Selection Criteria - Criteria for Evaluation of Statements of Qualifications

A. Area Class Requirements and Certification

Presented teams must be prequalified in the indicated Area Class(es) in order to be evaluated. Required proof of prequalification shall be submitted as indicated in **Section VI.B.4.** below. All Submittals will be pre-screened to verify that the Prime consultant has the required Area Class(es) and that the overall team has the required Area Class(es). Any submittal in which the Prime consultant or the overall team area class requirements are not met will be disqualified from further consideration.

Each submittal will require a certification to allow the UWCID to analyze risks in determining if any Firm should be ineligible for award. The certification shall cover a wide variety of information. Any firm which responds in any potentially concerning manner must provide additional information as directed herein for consideration by UWCID to determine if Firm is eligible for award.

B. Project Manager, Key Team Leader(s) and Prime's Experience and Qualifications - 35%

The Selection Committee will evaluate all firms on their Experience and Qualifications, which shall account for a total of thirty-five (35%) percent of the total evaluation. **The following criteria for scoring of the evaluation will be utilized to determine which firms are shortlisted:**

- 1. Project Manager education, registration, relevant engineering experience, and relevant project management experience.
- 2. Key Team Leaders' education, registration, and relevant technical experience, and relevant experience in utilizing.
- 3. Prime Consultant's experience in delivering projects of similar complexity, size, scope, and function.

C. Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity - 15%

The Selection Committee will evaluate all firms on their Resources availability and Workload Capacity which shall account for a total of fifteen (15%) percent of the total evaluation. The following criteria for scoring the Resources and Workload Capacity will be utilized to determine which firms are shortlisted:

- 1. Project Manager Workload
- 2. Workload capacity of Key Team Leader(s)
- 3. Resources dedicated to delivering project
- 4. Ability to Meet Project Schedule

V. Selection Criteria for - Criteria for Evaluation of Technical Approach and Past Performance

A. Technical Approach – 40%

The Selection Committee will evaluate the shortlisted firms (Finalists) on their Technical Approach, which shall account for a total of forty (40%) percent. The Selection Committee shall utilize the following additional criteria for scoring Phase II of the evaluation to determine the highest ranked/most qualified (NOTE: Scores from Statement of Qualifications will be carried forward and combined with the scores from Technical Approach and Past Performance Sections to determine the final ranking of Finalists):

- 1. Provide any specific qualifications, skills, knowledge of the project and project area which your firm brings to the project.
- 2. Speak to your firm's experience with utility relocation coordination.
- 3. Describe your experience getting an infeasibility request approved from the Stormwater Ordinance during permitting for stormwater BMPs.
- 4. Please describe your firm's cost-effective approach to designing and permitting a project within City of Atlanta.
- 5. Are there special considerations or challenges you anticipate for this project's design or permitting?

B. Past Performance - 10%

The Selection Committee may consider information provided via references provided for relevant projects, knowledge any selection committee member has of performance on relevant projects, and performance evaluations or knowledge presented on GDOT projects. The Selection Committee will consider all factors in their totality and score from 0 to 10 when arriving at a final score for the Past Performance.

VI. Instructions for Content and Preparation of Statements of Qualifications

The Statements of Qualifications submittal must be submitted in accordance with the instructions provided in Section VIII, and must be <u>organized</u>, <u>categorized using the same headings outlined below</u>, <u>and numbered and lettered</u> exactly as outlined below, and must be responsive to all requested information. For the sections in which page number limits are stated, each section with a stated limit must begin on a new page and end on the last page allowed for the section. It is not allowed to begin new sections on a page allowed for a previous section, if applicable. This will enable the UWCID to ensure compliance with the page limitations.

COVER PAGE – Each project/contract submittal must have a separate cover page for each copy of each submittal for each project/contract and each must list the RFQ#, RFQ Title, proposing firm's full legal name and the specific project contract being submitted on.

A. ADMINISTRATIVE REQUIREMENTS

It is required to submit the information below for each copy of each submittal. This is general information and will not be scored but may be used to determine eligibility for selection. Under Administrative Requirements section, only submit the information requested; additional information will be subject to disqualification of your firm.

- 1. Basic company information:
 - a. Company name.
 - b. Company Headquarter Address.
 - c. Contact Information Name and all contact information (telephone number(s) and e-mail address) of primary proposing contact (this will be the individual with whom the UWCID will direct all communications).
 - d. Company website (if available).
 - e. Georgia Addresses Identify and provide addresses for the offices located in the State of Georgia.
 - f. Staff List the number and disciplines of staff members employed in each office in the State of Georgia.
 - g. Ownership Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the Offeror a sole proprietorship, partnership, corporation, limited liability Corporation, or other structure?
- 2. Certification Form Complete the Certification Form (*Exhibit "II" enclosed with RFQ*), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
- 3. Georgia Security and Immigration Compliance Act Affidavit Complete the form (Exhibit "III" enclosed with RFQ), and provide a notarized original within the firm's Statement of Qualifications. This is to be submitted for the Prime **ONLY**.
- Addenda Signed cover page of any Addenda issued for the Prime ONLY.

B. Experience and Qualifications

- 1. Project Manager Provide information pertaining to the project manager, including but not limited to:
 - a. Education
 - b. Registration (if necessary and applicable.)
 - c. Relevant engineering experience.
 - d. Relevant project management experience for projects of similar complexity, size, scope, and function.
 - e. Relevant experience utilizing City of Atlanta and GDOT specific processes, manuals, or guidance (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.).

This information is limited to two (2) pages maximum.

- 2. Key Team Leaders Provide experience of Key Team Leaders (defined as those individuals who oversee project areas determined as particularly important to each specific project, refer to the Project Description in Exhibit I, specifically Section 7 for the list of Key Team Leaders for each Project). For each Key Team Leader identified provide:
 - a. Education
 - b. Registration (if necessary and applicable.)
 - c. Relevant experience in the applicable resource area of the most relevant projects.
 - d. Relevant experience utilizing City of Atlanta and GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.) which are specific to the key team leader's area.

This information is limited to one (1) page maximum for each Key Team Leader identified in Section 7 of each Exhibit I. Respondents who do not follow the requirements identified in Section 7 will be subject to disqualification.

- 3. Prime Experience Provide information on the prime's experience and ability in delivering effective services for projects of similar complexity, size, scope, and function, which demonstrate the firm's capabilities to provide services for UWCID. For each project, the following information should be provided:
 - a. Client name, project location and dates during which services were performed.
 - b. Description of overall project and services performed by your firm.
 - c. Duration of project services provided by your firm, and overall project budget.
 - d. Client(s) current contact information including contact names and telephone numbers.
 - e. Involvement of Key Team Leaders on the projects.
 - f. Experience utilizing, City of Atlanta and GDOT specific processes, manuals, or guidance (PDP, Design Policy, Environmental Procedures Manual, etc.)

This information is limited to two (2) pages maximum.

4. Area Class Summary Form and Notice of Professional Consultant Qualifications - Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom UWCID will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. Prime Consultants and their sub-consultant team members must meet the Area Class requirements listed in Exhibit I for each project on which they apply. In regards to the required Area Classes, for each project/contract on which they apply, respondents should submit a summary form (example provided in Exhibit IV) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes and firm's meeting the area classes listed on the summary form must meet all required area classes or the team will be disqualified. If a team member's prequalification will expire prior to the due date of the SOQs, documentation must be provided which shows that the firm has submitted its application for prequalification prior to the SOQ due date. The team must maintain its prequalification certification in order to be considered eligible for award if selected. Additionally, respondents should submit the Notice of Professional Consultant Qualifications (for the Prime Consultant and all sub-consultants for each project) issued by GDOT and attach after the Area Class summary form.

This information is limited to the one page for the Area Class table (unless the project needs require an extensive list of area classes) and the required Notice of Professional Consultant Qualifications.

C. Resources/Workload Capacity

- 1. Overall Resources Provide information regarding the overall resources dedicated to delivering the specific project, including:
 - a. Organizational chart which identifies the project manager, prime, Key Team Leaders, support personnel, and reporting structure.
 - b. Primary Office Identify and discuss the primary office which will be responsible for handling the specific project and the number and types of staff within the office and how this office could benefit the project and promote efficiency.
 - c. Narrative on Additional Resource Areas and Ability Respondents are also allowed one page to provide information regarding additional resource areas identified as important to the project, to discuss how the key areas will integrate and work together on the project, to discuss any information which is pertinent to these areas, to provide a narrative regarding how the organization of the team, including the PM and Key Team Leaders can deliver the project on schedule given their workload capacity. (UWCID recognizes that some individuals may be able to meet the schedule while carrying heavier project loads.) Respondents may discuss the advantages of your team and the abilities of the team members which will enable the project to meet the proposed schedule as identified in Exhibit I (where applicable). If there is no proposed schedule, discuss the advantages of the team and the abilities of the team members which will enable the project to move as expeditiously as possible. Respondents submitting more than the one (1) additional page allowed, will be subject to disqualification.
- 2. Project Manager Commitment Table Provide a list of ALL projects (City of Atlanta, GDOT, other governments and private contracts Information may be validated and any firm determined not to be listing all projects may be subject to disqualification) on which the proposed project manager is currently committed, to enable the UWCID to ascertain the project manager's availability. Utilize a table similar to the following format with a minimum of all criteria indicated to provide the requested information:

Project	PI/Project # for GDOT	Role of PM	Project	Current Phase	Current Status of	Monthly Time
Manager	Projects/Name of Customer for Non-GDOT Projects	on Project	Description	of Project	Project	Commitment in Hours
	1 10,000					

3. Key Team Leader Project Commitment Table - Provide a table similar to the below, with a minimum of all criteria indicated, which identifies ALL projects the Key Team Leaders (refer to the Project Description in Exhibit I, specifically Section 7 for the list of Key Team Leaders for each Project) are committed on to enable the UWCID to ascertain the available capacity.

Key	PI/Project # for GDOT	Role of Key	Project	Current Phase	Current Status of	Monthly Time
Team	Projects/Name of	Team	Description	of Project	Project	Commitment in
Leader	Customer for Non-GDOT	Leader on				Hours
	Projects	Project				

This information is limited to the organization chart, one (1) page of text (for the Primary Office and Narrative on Ability discussion), and the tables.

VII. <u>Instructions for Preparing Technical Approach and Past Performance Response</u>

A. Technical Approach

- 1. Provide any specific qualifications, skills, knowledge of the project and project area which your firm brings to the project.
- 2. Speak to your firm's experience with utility relocation coordination.
- 3. Describe your experience getting an infeasibility request approved from the Stormwater Ordinance during permitting for stormwater BMPs.
- 4. Please describe your firm's cost-effective approach to designing and permitting a project within City of Atlanta.
- 5. Are there special considerations or challenges you anticipate for this project's design or permitting?

This information will be limited to a maximum of three (3) pages.

B. Past Performance

No additional information should be submitted to fulfill this requirement. Information from the relevant projects listed as well as information on file with the UWCID will be used to fulfill this requirement.

Past performance may be evaluated through the checking of project references for the proposed project manager as well as the firm. The UWCID will check these references at random. For this reason, attention should be paid to the references provided to ensure that the contact information provided is accurate and the individual references are reachable. Other past performance information which may be utilized includes any knowledge that any member of the Selection Committee has pertaining to the past performance of the firm on any project.

VIII. Instructions for Submittal for Statements of Qualifications, Technical Approach and Past Performance

A. Submittals Required

There is one (1) electronic version on a USB flash drive. The Submittal must follow the format and meet the content requirements identified in **Section VI** and **Section VII**. See **Attachment 1** for a summary of how the submittals should be prepared.

B. Submittal Format

Submittals must be typed on standard 8½" x 11" pages. The pages should be numbered, however, submittal pages will be counted by section to determine compliance with page limits. Responses are limited to the page counts indicated in each section using a minimum of size 11 font. Page counts will be determined by pages with print on them. Each Statement of Qualifications, Technical Approach and Past Performance shall be prepared simply and economically as indicated above. Colored displays, and promotional materials are not desired. Emphasis must be on completeness, relevance, and clarity of content.

NOTE: Additional pages other than what has been specified above in each section should not be included and will be grounds for disqualification. Submittals are limited to the information requested in Sections VI and VII. Hyperlinks or embedded video are not allowed.

Statements of Qualifications, Technical Approach and Past Performance submittals must be a PDF document for each project/contract. Each PDF document must follow the naming convention for electronic records as follows: the proposing firm's full legal name, RFQ# and RFQ Title.

Submit your PDFs on a USB flash drive to the address shown on the RFQ cover page.

Statements of Qualifications, Technical Approach and Past Performance responses must be received by UWCID prior to the deadline indicated in the Schedule of Events (Section III of RFQ). No submittals will be accepted after the time and date set for receipt.

All expenses for preparing and submitting responses are the sole cost of the party submitting the response. UWCID is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of UWCID. Labeling information provided in submittals "proprietary" or "confidential", or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

UWCID reserves the right, in its sole discretion, to waive any technicalities associated with this submittal if deemed in the best interest of the UWCID.

C. Questions and Requests for Clarification

Questions about any aspect of the RFQ, or the project, shall be submitted <u>in writing</u> via e-mail to: **Adeline Collot by** email: <u>adeline@upperwestsideatl.org</u>. The deadlines for submission of questions relating to the RFQ are the times and dates shown in the (**Schedule of Events- Section III**). From the issue date of this solicitation until a successful proposer is selected and the award is made official and announced, respondents are subject to the Restriction of Communication in **Section I.B.**

IX. <u>UWCID Terms and Conditions</u>

A. Statement of Agreement

With the submission of a SOQ, the respondent agrees that he/she has carefully examined the Request for Qualifications, and agrees that it is the respondent's responsibility to request clarification on any issues in any section of the Request for Qualifications with which the respondent disagrees or needs clarified. The respondent also understands that failure to mention these items during the question period or in the SOQ will be interpreted to mean that the respondent is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a SOQ, the respondent hereby certifies: (a) that this SOQ is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that respondent has not directly or indirectly included or solicited any other respondent to put in a false or insincere SOQ; (c) that respondent has not solicited or induced any person, firm, or corporation to refrain from sending a SOQ.

The respondent also understands that failure to provide required information may result in disqualification. Failure to provide administrative information may not result in disqualification. At the UWCID's discretion, the UWCID may notify the respondent that administrative information is not provided or there was an error in the information provided, and the UWCID will allow a respondent to provide an update to the administrative information. However, the exception to this is the provision of the required GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT, which by Georgia Law requires disqualification of the response. The above

changes mentioned to administrative information would be considered allowable as these would be limited to changes which **do not** affect the information which the evaluators use to score the respondents. Failure of a respondent to provide the specific administrative information as required in the notice will result in disqualification. Any respondent who provides changes in addition to the information requested in the notice shall be subject to disqualification. Failure of a respondent's SOQ to provide any information pertaining to a respondent and its teams qualifications, of any type, will subject the SOQ to disqualification. The UWCID will not allow updates to qualifications to be provided to avoid disqualification as this would allow a respondent to modify its SOQ and alter the information which evaluators would score. The above changes related to qualifications would not be allowable as these would allow changes which **do** affect the information which the evaluators use to score the respondents SOQ.

B. Joint-Venture Proposals, Sub-Consultants, and Vendors

UWCID does not generally desire to enter into "joint-venture" agreements with multiple firms. In the event two or more firms desire to "joint-venture", it is strongly recommended that one incorporated firm propose and maintain status as the Program Management firm with the remaining firms participating as major firms. Any joint-venture, proposed and established as a separate business entity, should have its own set of books and supporting documentation sufficient for an audit trail. Transactions should be recorded consistent with the joint-venture agreement, and care must be taken to ensure that the joint-venture bears its equitable share of the costs. Therefore, "unpopulated joint- ventures" would not have an adequate accounting system suitable for cost reimbursement contracts.

However more traditional "populated joint-ventures" are welcomed. A populated joint-venture is where an alliance is brought to life by infusing it with working capital, employees, and control systems. The alliance implements all necessary business systems, including payroll processing, purchasing, property control, etc. The alliance will develop its own indirect rate structure and calculates its own indirect cost rates, based on the direct and indirect costs it incurs.

Sub-Consultants shall generally be considered any team member which is performing any service which typically requires prequalification, which is subject to the Audit and Accounting System Requirements, and whose services are billed as costs. Sub-Consultant Team Members must be written into the resulting Agreement and are subject to all terms and conditions in the Agreement. Vendors shall be considered any team member which is performing any service which typically does not require prequalification, which is not subject to the Audit and Accounting System Requirements, and whose services are billed as direct expenses. Vendors may not be written into the resulting Agreement and may not be subject to all terms and conditions in the Agreement.

C. Non-Discrimination and DBE Requirements

Proponents seeking to submit bids for RFQ 2024-02; Engineering Design Services for 17th Street Sidewalk are encouraged make a general statement regarding their intent to address the City of Atlanta's diversity objectives. For the purpose of this bid solicitation, there will be no mandatory diversity inclusion requirements that must be summited with the actual bids. See Exhibit

D. Audit and Accounting System Requirements

UWCID reserves the right to reject any proposal with firms that do not meet the following requirements:

- 1. Firm(s) should have an accounting system in place to meet requirements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB Circular A-122.
- 2. Any firm that currently has an aggregate contract amount exceeding \$250,000 should have submitted their yearly CPA overhead audit.
- 3. Firm(s) should have no significant outstanding deficient audit findings from previous contracts with UWCID that have not been resolved.
- 4. The prime is responsible for being reasonably assured that all sub-consultant(s) presented as a part of the proposed team are similarly in compliance with the above requirements.

E. Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the respondent submitting the response. The UWCID is not obligated to any respondent to reimburse such expenses. All submittals upon receipt become the property of the UWCID. Labeling information provided in submittals as "proprietary" or "confidential", or any

other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until a final award.

F. Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon the UWCID and does not obligate the UWCID to procure or contract for any services. Neither the UWCID nor any respondent submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by the UWCID and a respondent containing such terms and conditions as are negotiated between those parties. The UWCID reserves the right to waive non-compliance with any requirements of this Request for Qualifications and to reject any or all proposals submitted in responses. Upon review of responses, the UWCID will determine the respondent(s) proposal that in the sole judgment of the UWCID is in the best interest of the UWCID (if any is so determined), with respect to the evaluation criteria stated herein. The UWCID then intends to conduct negotiations with such respondent(s) to determine if an acceptable contract may be reached.

G. Debriefings

In lieu of Pre-Award and Post-Award debriefings, it shall be the UWCID's policy to provide the "Selection Package" at the time of the Selection Announcement (also referred to as the Announcement of Entering into Negotiations). The "Selection Package" will include the scores and comments of phases for all firms who responded and will typically be provided as a PDF file and e-mailed. Previously, pre-award debriefings only provided the scores and comments of the firm. It shall be the policy of the UWCID that all debriefings will typically be conducted in writing.

H. Right to Cancel or Change RFQ

UWCID reserves the right to cancel any and all Request for Qualifications where it is determined to be in the best interest of the UWCID to do so. UWCID reserves the right to increase, reduce, add or delete any item in this solicitation as deemed necessary.

It is the responsibility of all firms interested in submitting for this advertisement to routinely check the posting on the UWCID website for any revisions to this RFQ.

I. Substitutions, Alternates, Exceptions, and Extensions

No substitutions or alternates will be accepted for this solicitation. Any respondent submitting substitutions or alternates will be considered non-responsive and will not be considered for award.

EXHIBIT I

Project Description

Project Number(s): N/A
 County(ies): Fulton

3. Description: Engineering Design Service for 17th Street Sidewalk

17th Street connects the Upper Westside District to Atlantic Station and beyond. It's an important link between Howell Mill Road and West Peachtree Street in Midtown, yet there is no complete sidewalk connection west of Northside Drive.

Improvements to 17th Street are contemplated in the City-adopted Upper Westside Masterplan. In 2019, the CID self-funded design for a sidewalk on the north side of 17th Street between Reservoir Drive and Howell Mill Road (**see Attachment 2**). However, since these plans were permitted in 2020, a guardrail was removed, a chainlink fence protecting the eastern water reservoir was relocated, and utility poles have been moved. As such, the CID is seeking to update the existing survey (**see Attachment 3**) and design to accommodate a 10' wide sidewalk on the north side of 17th Street between Northside Drive and Howell Mill Road (approximately 1,300 linear feet).

This design should contemplate lighting improvements, where needed, to facilitate safe pedestrian movement at all hours. The design should also minimize the impacts to the Northside Drive intersection and extents are limited to public ROW or areas where the CID has a memorandum of understanding with the Department of Watershed Management (see Attachment 4).

Given the scope of this project is to update existing permitted construction documents, ATLDOT has agreed to an abbreviated Plan Development Process as follows:

- No concept report necessary
- · No additional public involvement necessary
- No PFPR

A qualified firm will approach the project design with a Vision Zero lens. The firm selected to complete the scope of work included in this RFQ needs to be qualified to complete engineering design according to the City of Atlanta's Plan Development Procedures – Locally Funded Project, with the exception of the items listed above. Engineering design must be approved by CID and the City.

4. Required Area Classes:

Prime Consultants are defined as the firm submitting the Statement of Qualifications and the firm with whom UWCID will contract. The Team is defined as the Prime Consultant and their sub-consultants, who are considered team members. The Prime Consultant must be prequalified in the Area Classes identified below in Section 5.A. The Prime Consultant or sub-consultant team members must be prequalified in the Area Classes identified below in Section 5.B. Respondents should submit a summary form (example provided in **Exhibit IV**) which details the required area classes for the Prime Consultant and all sub-consultants or joint-venture of consultants on the team listed in the Statement of Qualifications. The area classes listed on the summary form must meet all required area classes or the team will be disqualified. The Prequalification Expiration Date must be current by the deadline stated for this RFQ.

A. The **Prime Consultant MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.13	Non-Motorized Transportation Planning
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.13	Facilities for Bicycles and Pedestrians

B. The **Team** (either the Prime Consultant and/or one or more of their sub-consultant team members) **MUST** be prequalified by GDOT in the area classes listed below:

Number	Area Class
1.05	Alternative Systems Planning
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)
1.09	Location Studies
1.10	Traffic Analysis
1.13	Non-Motorized Transportation Planning
3.02	Two-Lane or Multi-lane Urban Roadway Design
3.06	Traffic Operations Studies
3.07	Traffic Operations Design
3.08	Landscape Architecture Design
3.09	Traffic Control Systems Analysis, Design and Implementation
3.10	Utility Coordination
3.12	Hydraulic and Hydrological Studies (Roadway)
3.13	Facilities for Bicycles and Pedestrians
3.15	Highway and Outdoor Lighting
5.01	Land Surveying
5.02	Engineering Surveying
5.08	Overhead/Subsurface Utility Engineering (SUE)
8.01	Construction Engineering and Supervision
9.01	Erosion, Sedimentation, and Pollution Control Plan
9.02	Rainfall and Runoff Reporting
9.03	Field Inspection for Erosion Control

5. Scope:

The Consultant shall provide comprehensive professional services required to complete the project and receive engineering design approval by ATLDOT and CID. There is an approved set of construction documents from 2020 which need to be updated to reflect existing conditions, see Attachment 2. Survey should also be updated, see Attachment 3. Lighting and transit amenities will be a part of engineering design, where needed. Scope includes: signing and marking plans; signal and ITS plans; utility relocation plans; final right-of-way plans (including revisions); erosion control plans; roadway plans (review at 90%); final construction plans, quantities, and cost estimates; and construction services. All required engineering studies are considered part of the scope of services. All deliverables shall be in accordance with, but not limited to ATLDOT standards.

Anticipated deliverables are not limited to:

- A. Update Existing Construction Documents:
 - 1. Update Construction Plans using completed survey.
 - 2. Documentation required by Article X, Chapter 74 of City of Atlanta Code as well as any Federal or State requirements as applicable.
 - 3. Cost Estimation with annual updates.
 - 4. Quality Assurance/Quality Control Reviews.
 - 5. Submit Construction Plans for City review and comment.
 - 6. Subsurface Utility Engineering (SUE) Plans.
 - 7. First and Second Utility Submission Requests to City of Atlanta and all utility owners.

B. Update Survey:

- 1. Update existing survey package.
- 2. Extended Survey limits to Northside Drive.

C. Final Design:

- 1. Quality Assurance/Quality Control (QA/QC) reviews.
- 2. Final cost estimate.
- 3. Amendments & Revisions.
- 4. Complete Final Construction Plans and Final Field Plan Review (FFPR)
- 5. Documentation required by Article X, Chapter 74 of City of Atlanta Code.

(Scope continued)

D. Permitting

- 1. Stormwater permitting required by Article X, Chapter 74 of City of Atlanta Code
- 2. City of Atlanta ATLDOT Design Approval & City of Atlanta Arborist Permit (if needed)

E. Construction (hourly services):

- 1. Construction Revisions and shop drawing review (if needed).
- 2. Site Visits (as needed).

F. Deliverables:

- 1. Approved Survey Control Package & Database.
- 2. Final Plans which shall contain Summary of Quantities and a Detailed Cost Estimate
- 3. Revised "Use on Construction" plans and quantities. Amendments and revisions as needed.
- G. Attendance in and meeting minutes of monthly meetings to discuss progress and/or issues (additional meetings may be required to resolve major project issues).
- H. Prepare, reproduce, and distribute plans, as well as all special provisions, all design files, and supporting documentation.

6. Related Key Team Leaders:

- I. Roadway Design Lead
- J. Landscape Design Lead

7. Anticipated Design Schedule

Milestone	Date
Notice-to-Proceed	November 2024
Survey & Design Update Complete	March 2025
Final Plans Complete	April 2025
Begin City of Atlanta Permitting	May 2025
Issue Invitation to Bid for Construction	July 2025

EXHIBIT II

CERTIFICATION FORM

l,	, being duly sworn,	state that I am	(title) of
			(firm) and hereby duly certify that I have read and understand the
information	on presented in the attached proposal and ar	y enclosure and exl	nibits thereto.
box for a		and attach a statem	st be the same person who signs the Certification Form. (If unable to initial any lent explaining the non-certification. The UWCID will review and make a disqualified).
	I further certify that to the best of my knowled	dge the information ເ	given in response to the Request for Qualifications is full, complete and truthful.
	been convicted of any crime of moral turpitu	de or any felony offe	ee of the submitting firm has not, in the immediately preceding five (5) years, ense, nor has had their professional license suspended, revoked or been /principals currently under indictment for any reason related to actions on public
	that the submitting firm has not, in the imme	diately preceding five	ent Federal list of firms suspended or debarred are not eligible for selection and re (5) years, been suspended or debarred from contracting with any federal, and firm is not now under consideration for suspension or debarment from any
		ing firm is not now u	preceding five (5) years been defaulted in any federal, state or local government nder any notice of intent to default on any such contract, nor has been removed to cause or default.
		partner, or governn	red in any arbitration, litigation, mediation, dispute review board or other dispute nent agency in the last five (5) years involving an amount in excess of \$500,000
	I further certify that there are not any pending	regulatory inquiries	that could impact our ability to provide services if we are the selected consultant.
	I further certify that there are no possible coproject.	nflicts of interest cre	ated by our consideration in the selection process or by our involvement in the
			e for the past five (5) years is sufficient to allow the services to be delivered e which may be concerning other than normal market fluctuations.
	I further certify that in regards to Audit and A	ccounting System F	tequirements, that the submitting firm:
	5 ,	n place to meet requ	irements of 48 CFR Part 31 and, in the case of non-profit organizations, OMB
		tified Public Accoun	tant overhead audit if it currently has an aggregate contract amount exceeding
		onably assured that	lings from previous contracts with GDOT that have not been resolved. all sub-consultant(s) presented as a part of the proposed team are similarly in
appropria	ledge, agree and authorize, and certify that that the determine the accuracy and truth of the in the Statement of Qualifications for the purpo	formation provided	ledges, agrees and authorizes, that UWCID may, by means that either deems by the proposer and that the UWCID may contact any individual or entity information supplied therein.
	ledge and agree that all of the information col o award a contract.	ntained in the Staten	nent of Qualifications is submitted for the express purpose of inducing the
denial or the State	rescission of any contract entered into based of Georgia. In addition, such false statement	l upon this proposal t or omission may s	osal is sufficient cause for suspension or debarment from further contracts, or thereby precluding the firm from doing business with, or performing work for, ubject the person and entity making the proposal to criminal prosecution under ited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.
Sworn ar	nd subscribed before me		
This	day of, 20	Si	gnature
NOTARY	PUBLIC		
My Comr	nission Expires:	NO	DTARY SEAL

EXHIBIT III

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Consultant's Name:		
Address:		
Solicitation No./Contract	RFQ 2024-02	
No.:	NI Q 2024-02	
Solicitation/Contract Name:	Engineering Design Service	s for 17 th Street Sidewalk
CONSULTANT AFFIDA	VIT	
affirmatively that the individual, the Westside/Howell Mill Comn work authorization program cor	entity or corporation which is en nunity Improvement District has	erifies its compliance with O.C.G.A. § 13-10-91, stating ngaged in the physical performance of services on behalf of registered with, is authorized to use and uses the federal ny subsequent replacement program, in accordance with A. § 13-10-91.
contract period and the undersige contract only with sub-consulta	gned Consultant will contract for nts who present an affidavit to tl	use the federal work authorization program throughout the the physical performance of services in satisfaction of such the Consultant with the information required by O.C.G.A. § thorization user identification number and date of
Federal Work Authorization Uso (EEV/E-Verify Company Identif		Date of Authorization
Name of Consultant		
I hereby declare under penalt foregoing is true and correct		
Printed Name (of Authorized Of	ficer or Agent of Consultant)	Title (of Authorized Officer or Agent of Consultant)
Signature (of Authorized Office	r or Agent)	Date Signed
SUBSCRIBED AND SWORN E	BEFORE ME ON THIS THE	
DAY OF	, 201	
Notary Public		[NOTARY SEAL]
My Commission Expires:		
IVIV I OMMISSION EYNI'AS'		

Rev. 11/01/15

EXHIBIT IV Area Class Summary Example

Respondents should complete a table similar to the below and indicate by placing an "X" in the appropriate column indicating the firm which meets each required area class for each specific project with particular emphasis on the area classes which the Prime must hold as well as the sub-consultants. The below table is a full listing of all area classes. Since no single advertisement would require every area class, Respondents should delete all the area classes which are not applicable to the project they are pursuing and only include the ones applicable. Particular attention should be paid to the date that consultants certificate expires.

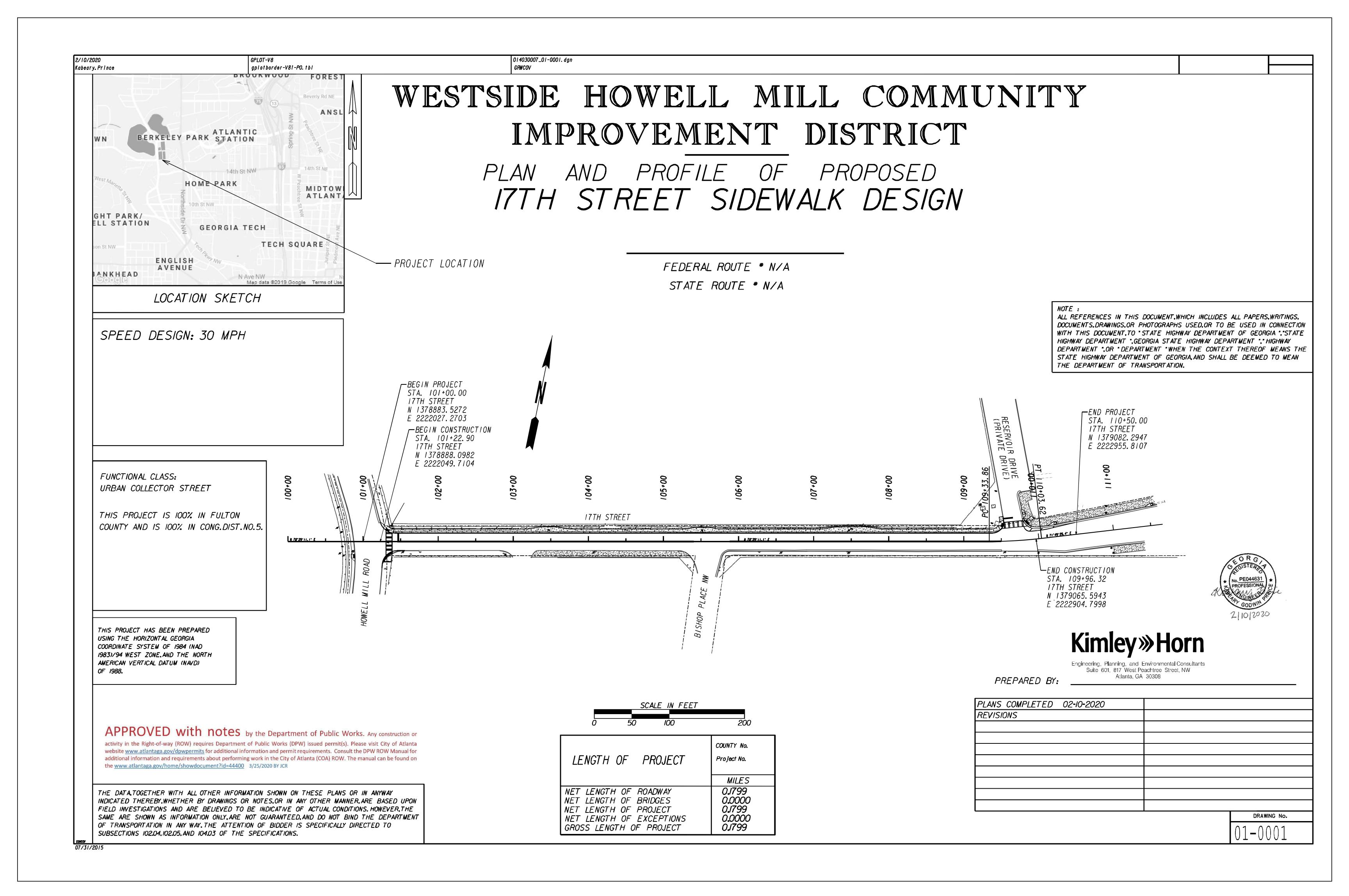
Area Class #	Area Class Description	Prime Consultant Name	Sub- Consultant #1 Name	Sub- Consultant #2 Name	Sub- Consultant #3 Name	Sub- Consultant #4 Name	Sub- Consultant #5 Name	Sub- Consultant #6 Name
	DBE – Yes/No ->							
	Prequalification Expiration Date							
1.05	Alternate Systems Planning							
1.07	Attitude, Opinion, and Community Value Studies (Public Involvement)							
1.09	Location Studies							
1.10	Traffic Analysis							
1.13	Non-Motorized transportation Planning							
3.02	Two-Lane or Multi-lane urban Roadway Design							
3.06	Traffic Operations Studies							
3.07	Traffic Operations Design							
3.08	Landscape Architecture Design							
3.09	Traffic Control Systems Analysis, Design and Implementation							
3.10	Utility Coordination							
3.12	Hydraulic and Hydrological Studies (Roadway)							
3.13	Facilities for Bicycles and Pedestrians							
3.15	Highway and Outdoor Lighting							
5.01	Land Surveying							
5.02	Engineering Surveying							
5.08	Overhead/Subsurface Utility Engineering (SUE)							
8.01	Construction Engineering and Supervision							
9.01	Erosion, Sedimentation, and Pollution Control Plan							
9.02	Rainfall and Runoff Reporting							
9.03	Field Inspection for Erosion Control							

ATTACHMENT 1

Submittal Formats for UWCID Engineering Design

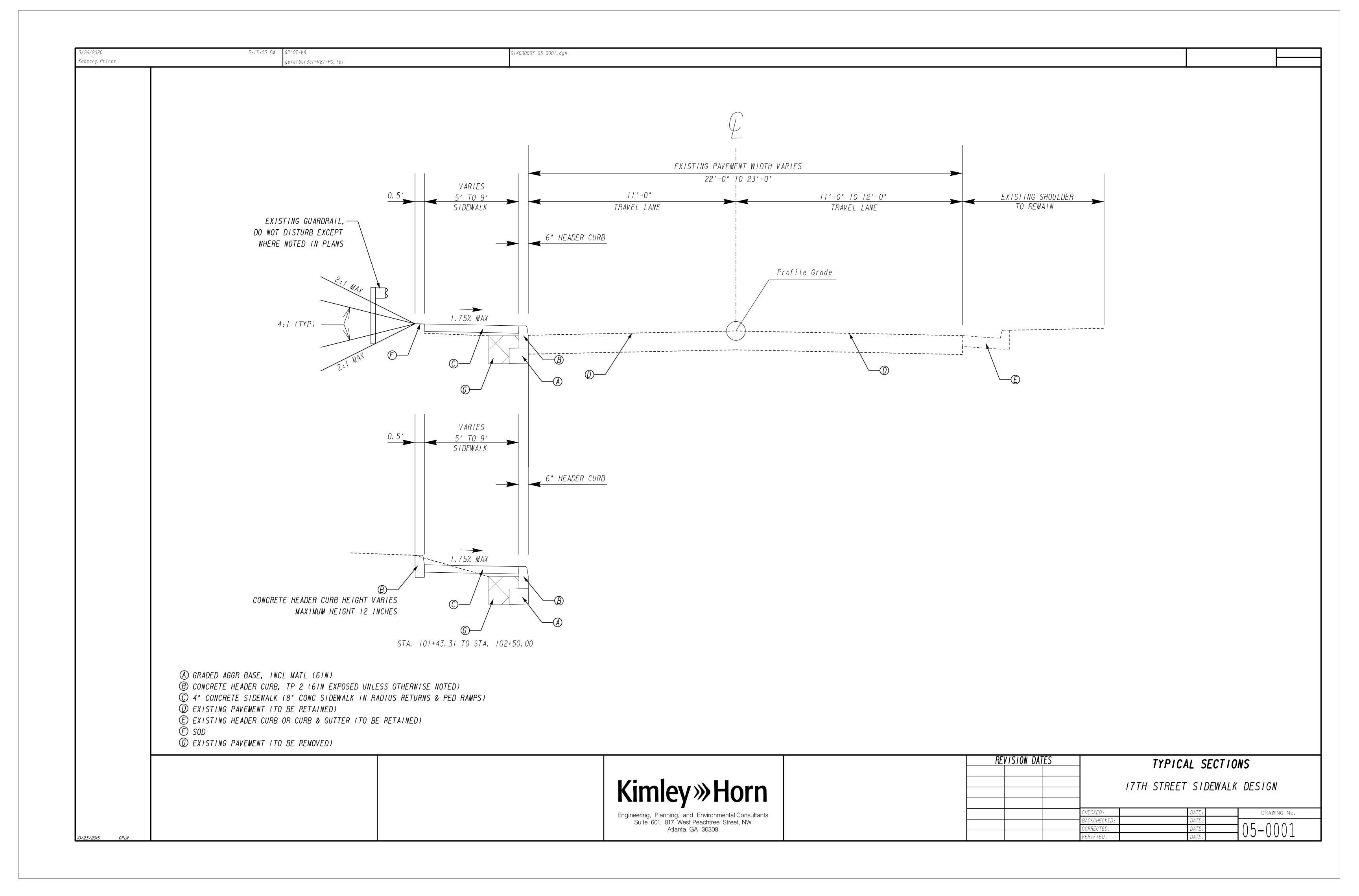
Services # of Pages Allowed Cover Page 1 Administrative Requirements 1. Basic Company Information a. Company name Company Headquarter Address **Contact Information** Excluded Company Website d. Georgia Addresses Staff Ownership Notarized Certification Form (Exhibit II) for Prime Notarized Georgia Security and Immigration Compliance Act Affidavit (Exhibit III) 1 Signed Cover Page of any Addenda Issued 1 (each addenda) **Experience and Qualifications** 1. Project Manager Education 2 b. Registration Relevant engineering experience Relevant project management experience Key Team Leader Experience Education a. 1 (each) Registration Relevant experience in applicable resource area Prime's Experience Client name, project location, and dates Description of overall project and services performed 2 Duration of project services provided Clients current contact information Involvement of Key Team Leaders Area Class Table and Notice of Professional Consultant Qualifications for Prime and No Requirement Sub-Consultants C. Resources/Workload Capacity 1. Overall Resources No Requirement Organization chart Primary office to handle project and staff description of office and benefits of office 1 Narrative on Additional Resource Areas and Ability 1 **Project Manager Commitment Table** No Requirement No Requirement Key Team Leaders Project commitment table

ATTACHMENT 2: PREVIOUS PLANS



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	3. ALL STANDARD HIGHWAY SIGNS SHALL BE ERECTED AT A HEIGHT OF 7 FEET ABOVE THE FINISHED GRADE TO THE BOTTOM OF THE SIGN OR ASSEMBLY,								
	4. SINGLE PLATE, HORIZONTAL RECTANGULAR SIGNS OVER 48 INCHES IN WIDTH SHALL BE MOUNTED ON TWO POSTS WITH 2 EACH 2 INCH x ¼ INCH x (WIDTH OF SIGN) ALUMINUM OR GALVANIZED STEEL STRAPS. THE STRAPS SHALL BE FLUSH WITH THE BACK OF THE SIGN WITH ONE EACH ACROSS THE TOP AND BOTTOM OF THE SIGN. THE CENTERLINE OF EACH POST SHALL BE INSET I/6TH OF THE SIGN WIDTH FROM THE EDGE OF THE SIGN. SIGN PLATE BOLT HOLES SHALL BE WITH THE SIGN PLATE BOLT HOLES SHALL BE WITH THE SIGN PLATE BOLT HOLES SHALL BE WITH THE SIGN PLATE DETAILS.								
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	7. TYPE 9 (HIGH INTENSITY) REFLECTIVE SHEETING SHALL E AS SPECIFIED BELOW OR SPECIFIED OTHERWISE IN THE F	BE USED FOR ALL STANDARD HIGHWAY SIGNS REQUIRING REFL PLANS. EITHER CLASS I OR CLASS 2 ADHESIVE BACKING I.							
	8. TYPE II (VERY HIGH INTENSITY) REFLECTIVE SHEETING S	SHALL BE USED FOR ALL RED SERIES SIGNS (RI-I, RI-2, F	RI-3P, R5-I, R5-IA, R5-IB).						
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	14. FOR DETAILS OF SPECIAL DESIGN HIGHWAY SIGNS, SEE DE	ETAILS OF MISCELLANEOUS SIGNS.							
	15. THE CONTRACTOR WILL, AS REQUESTED BY THE ENGINEER, SIGN PLANS.	BE REQUIRED TO REMOVE ANY EXISTING SIGNS THAT ARE DU	JPLICATED OR ARE CONTRARY TO THESE						
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SUMMARY OF QUANTITIES

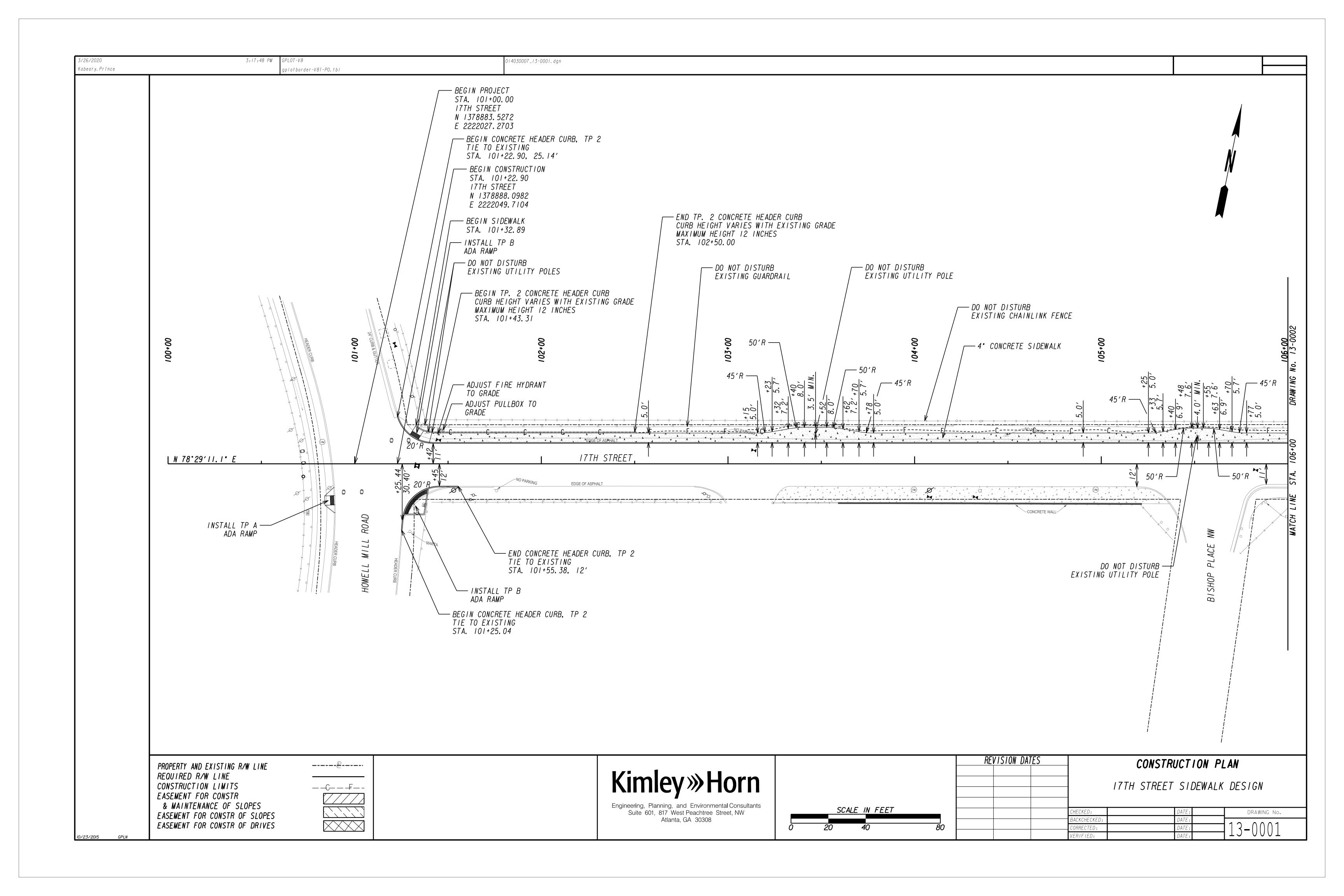
ITEM NO.	DESCRIPTION	UNIT	QUANTITY
210-0100	GRADING COMPLETE	LUMP	LUMP
150-1000	TRAFFIC CONTROL	LUMP	LUMP
310-1101	GR AGG BASE CRS, 6 IN, INCL MATL	162	SY
441-5002	CONCRETE HEADER CURB, 6 IN, TP 2	1008	LF
441-0104	CONC. SIDEWALK, 4 IN	492	SY
441-0108	CONC. SIDEWALK, 8 IN	40	SY
441-6012	CONC. CURB & GUTTER, 6 IN X 24 IN, TP 2	15	LF
610-1055	REMOVE GUARDRAIL	80	LF
611-8010	ADJUST HYDRANT TO GRADE	1	EA
641-1200	GUARDRAIL, TP W	80	LF
163-1930	CONSTRUCT AND REMOVE COMPOST FILTER SOCK, 18 IN	28	LF
163-0232	TEMPORARY GRASSING	I	AC
163-0240	MULCH	2	TN
171-0010	SILT FENCE, TYPE A	856	LF
636-1033	HIGHWAY SIGNS, TP I MATL, REFL SHEETING, TP 9	4. 5	SF
636-2070	GALV STEEL POSTS, TP 7	<i>34.</i> 5	LF
653-1502	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, YELLOW	1512	LF
653-1504		24	LF
653-1804	THERMOPLASTIC SOLID TRAF STRIPE, 8 IN, WHITE	276	LF
	THERMOPLASTIC TRAF STRIPING, WHITE	17	SY
656-1050	REMOVE EXIST SKIP TRAF STRIPE, 5 IN, THERMOPLASTIC	730	LF
700-9300	SOD	164	SY

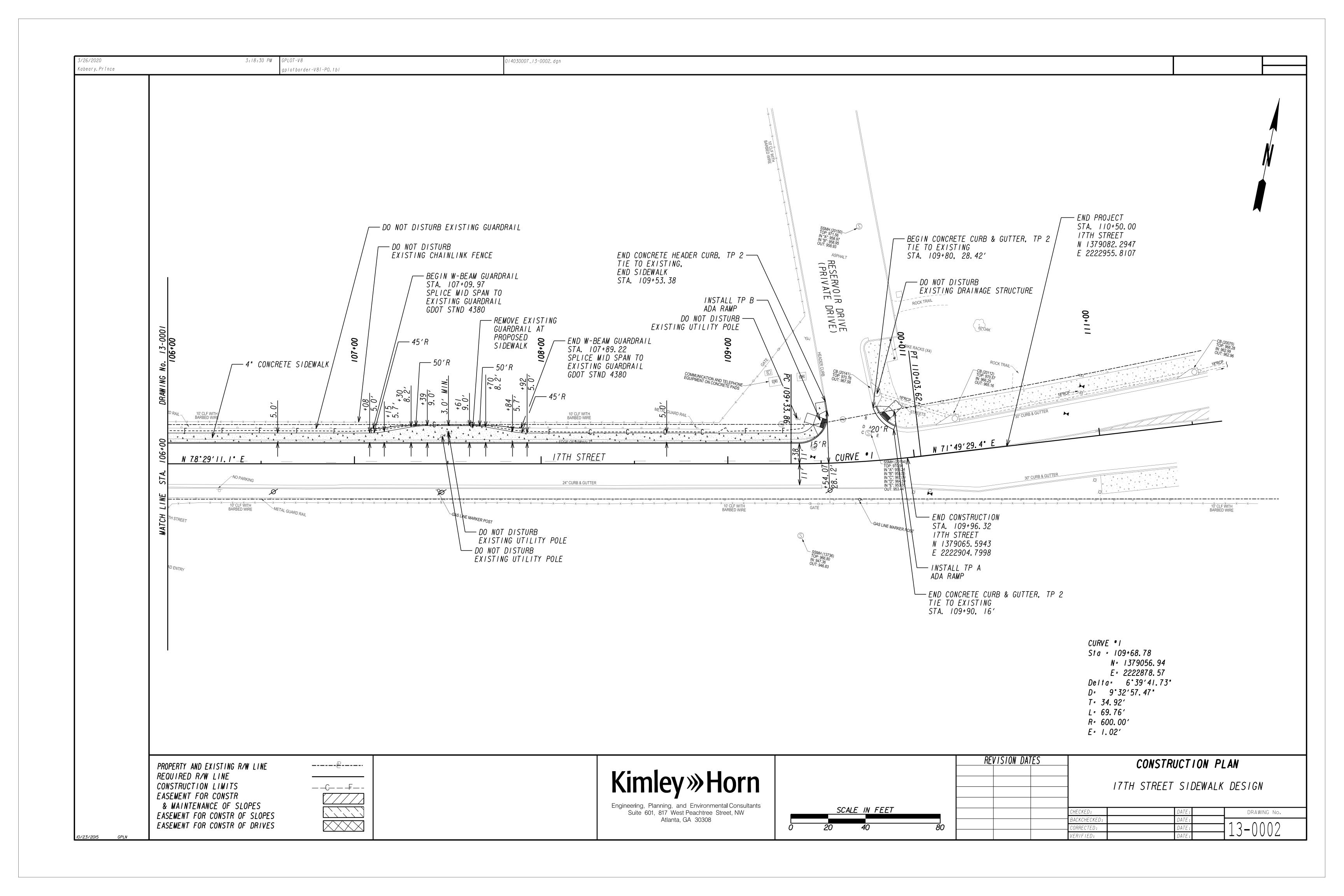
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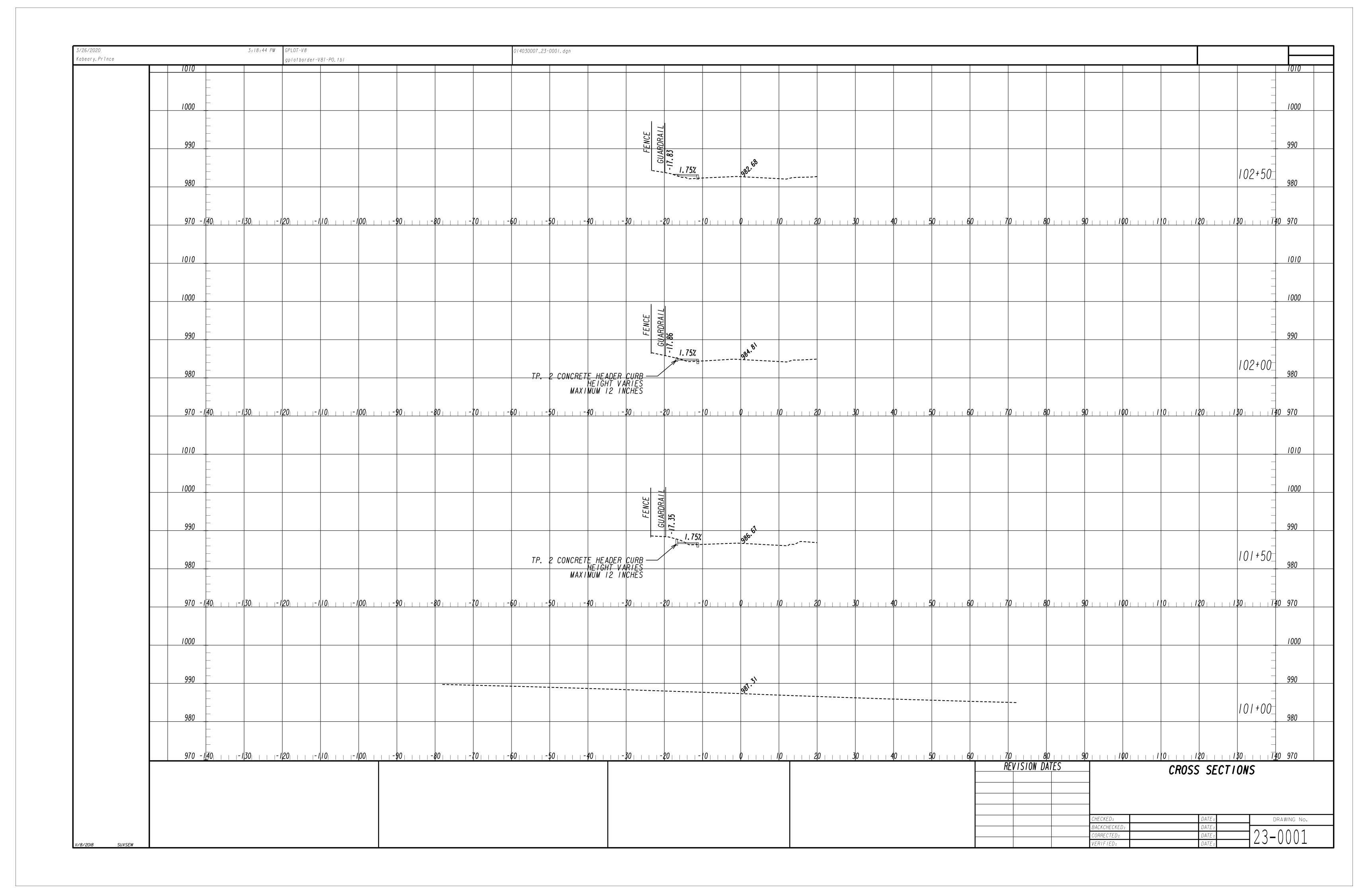
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STA. 105+90	R7 - I	12" x 18"	TYPE I	TYPE 9	1.5
STA. 108+25	R7 - I	12" x 18"	TYPE I	TYPE 9	1.5

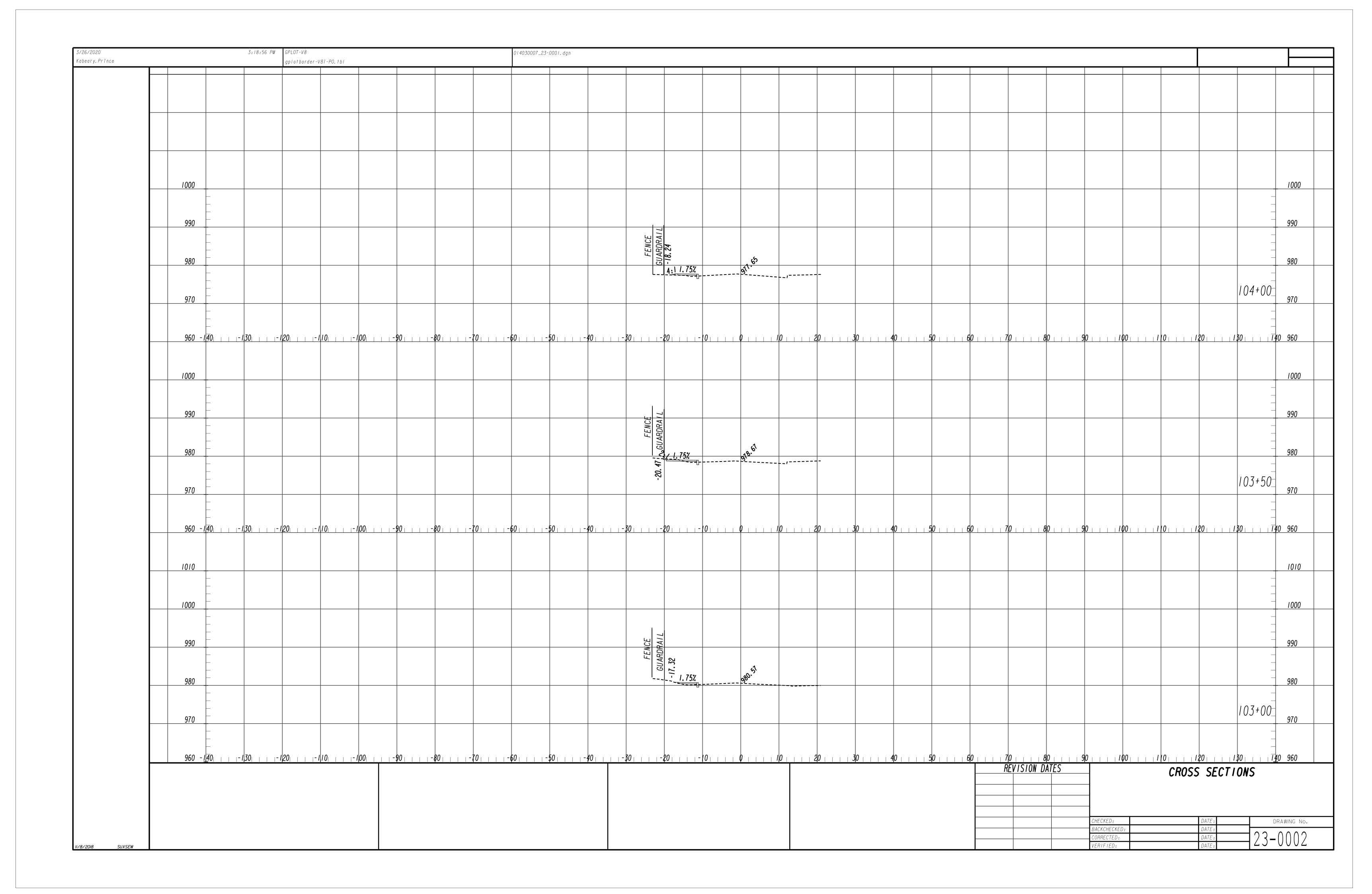
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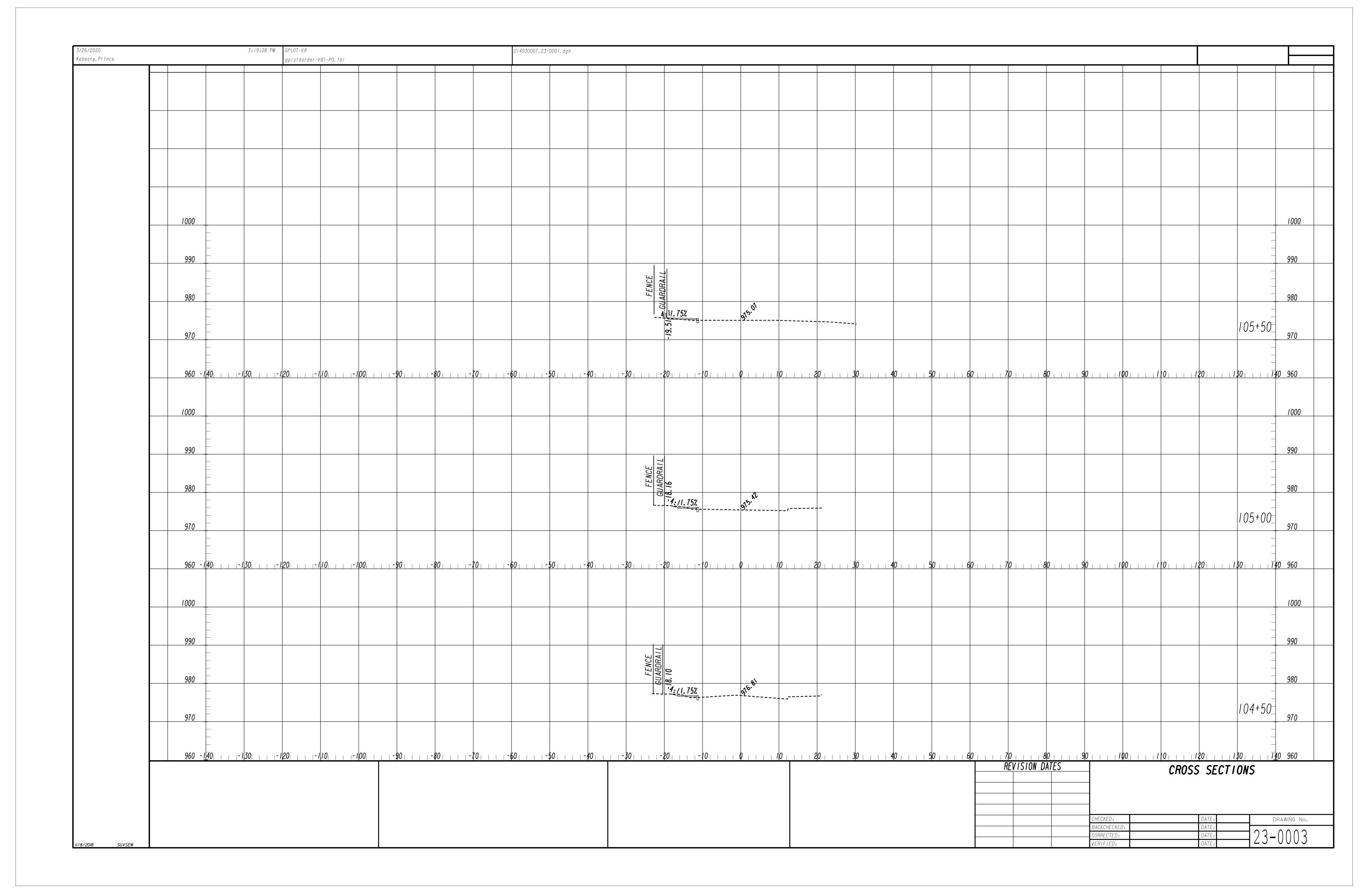
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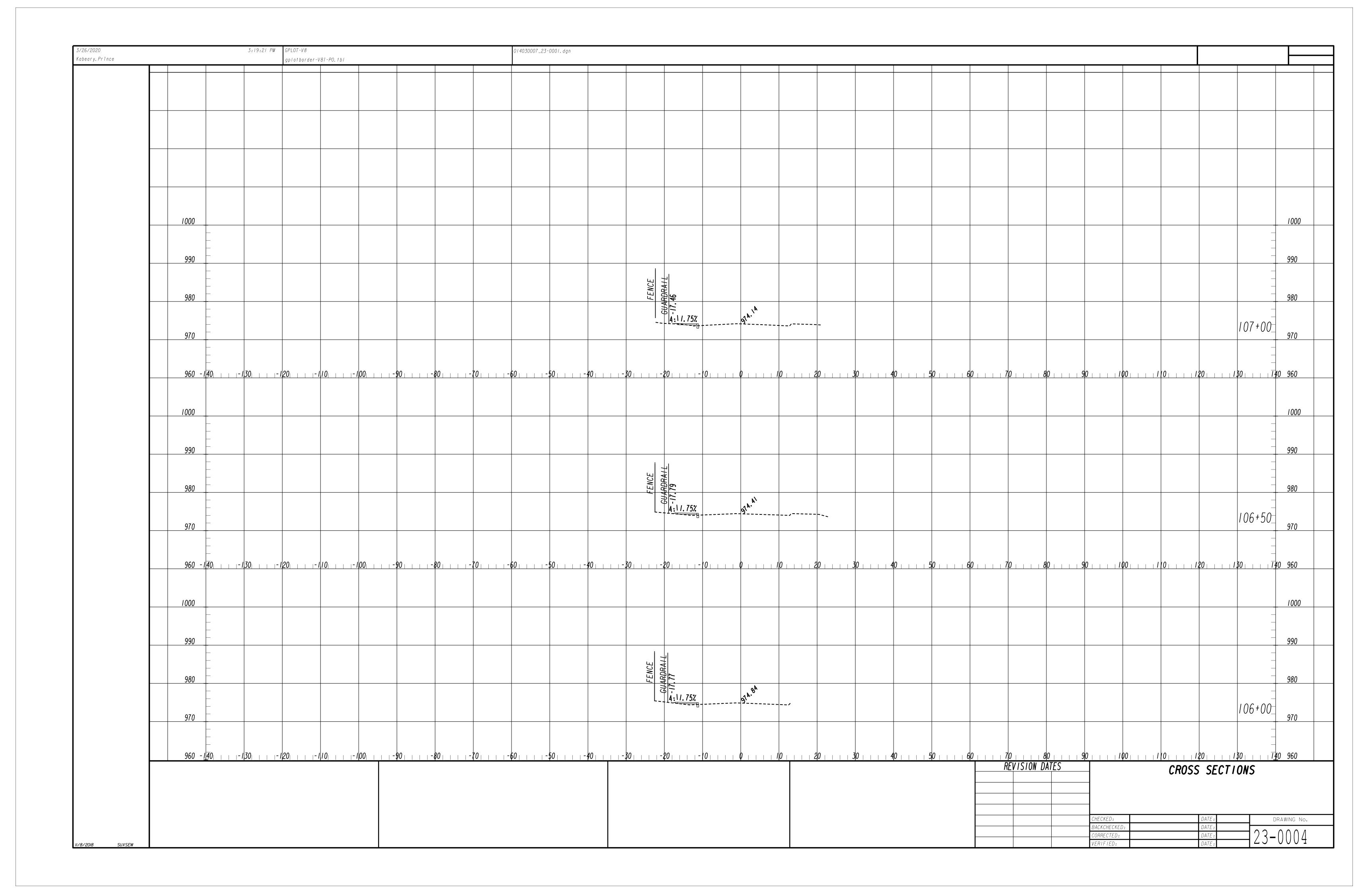


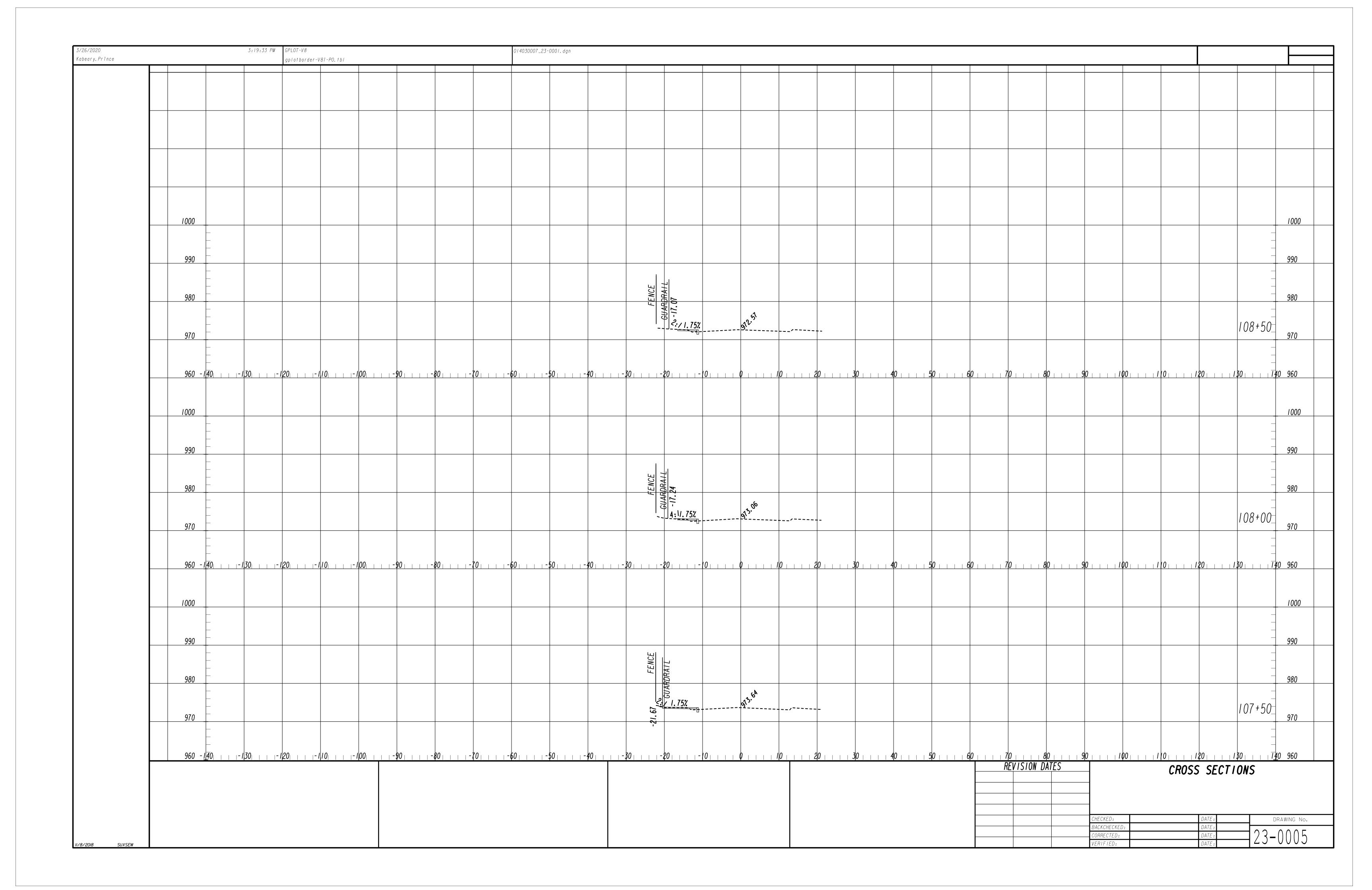


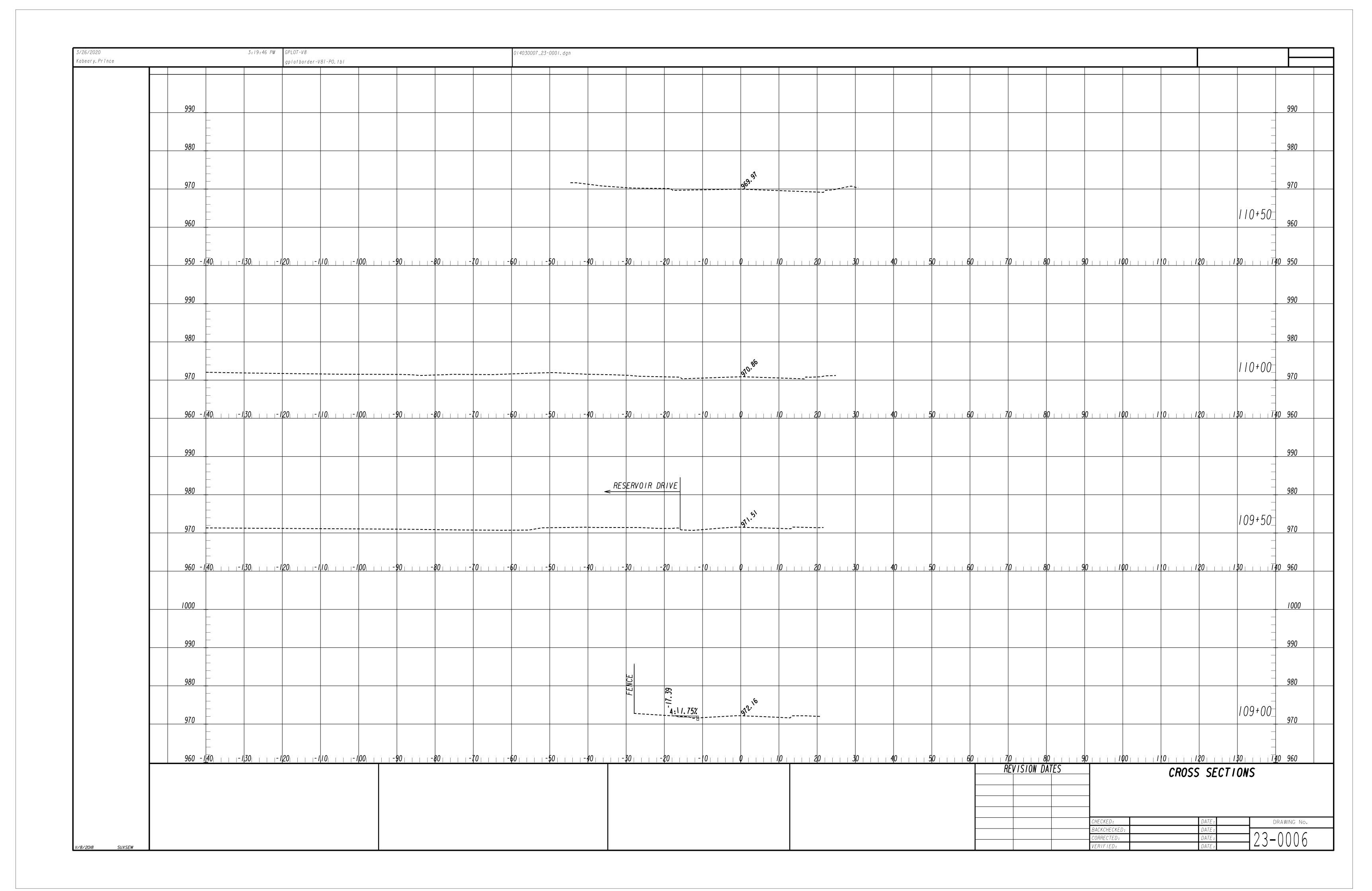


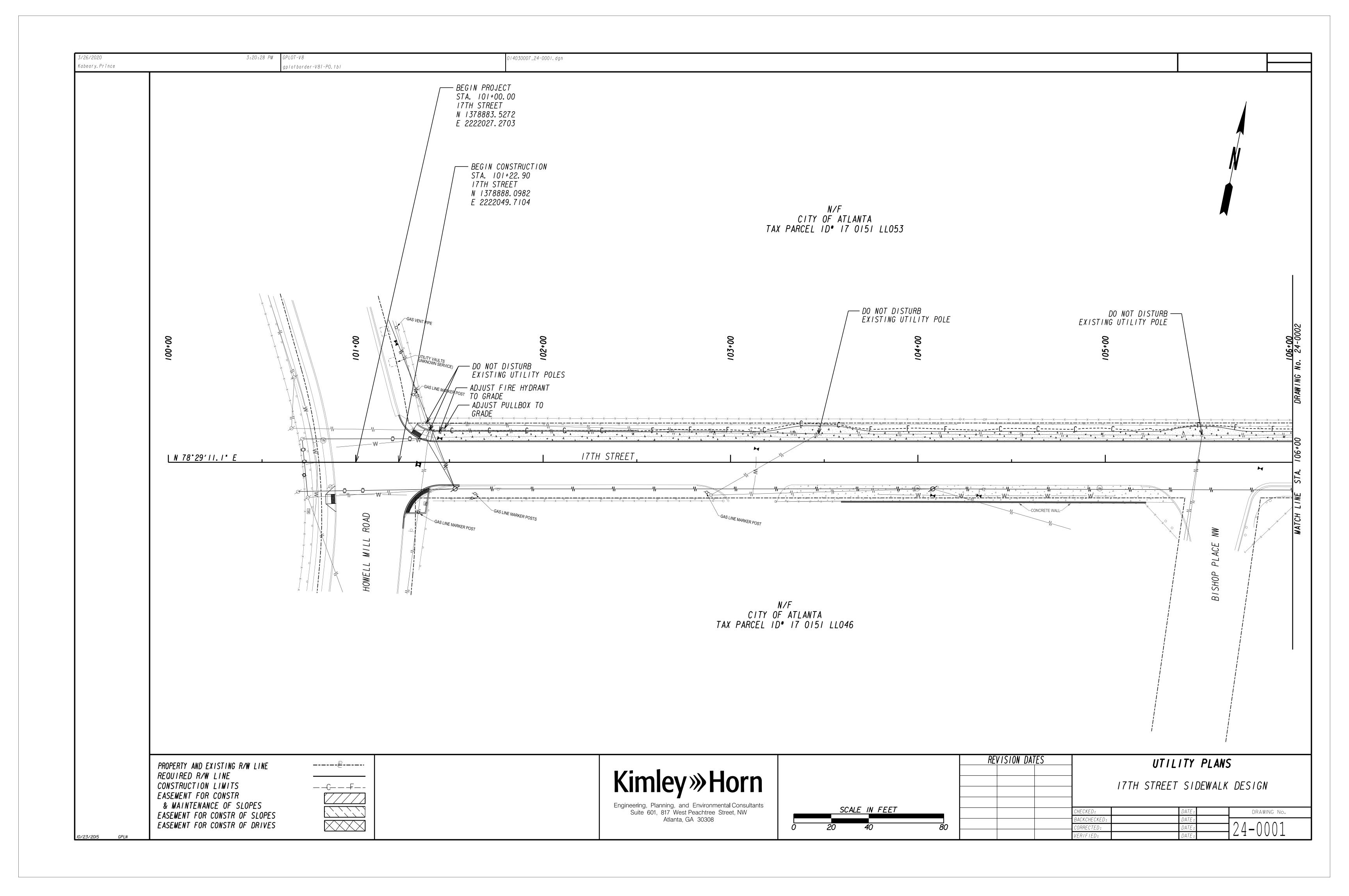


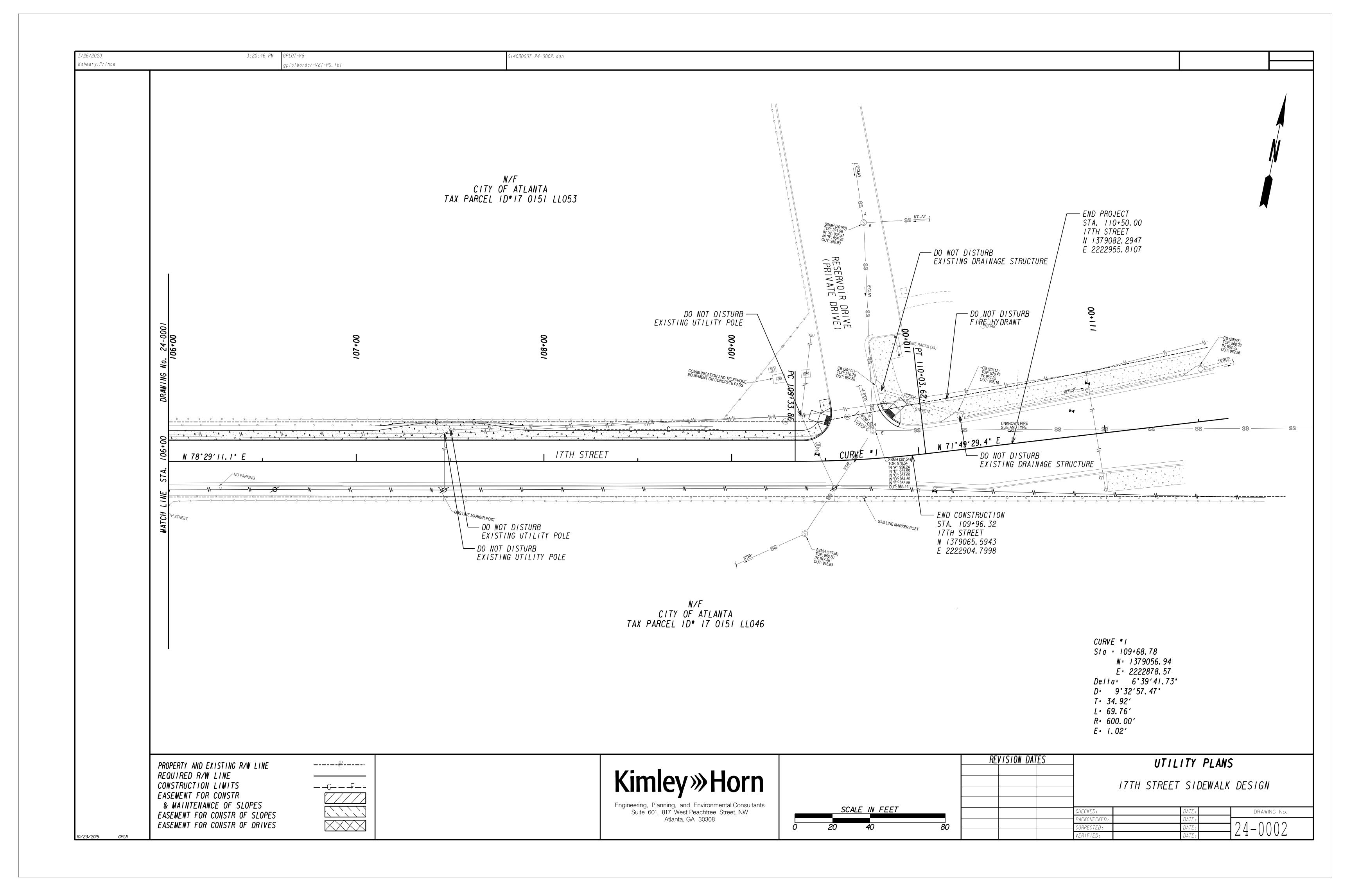


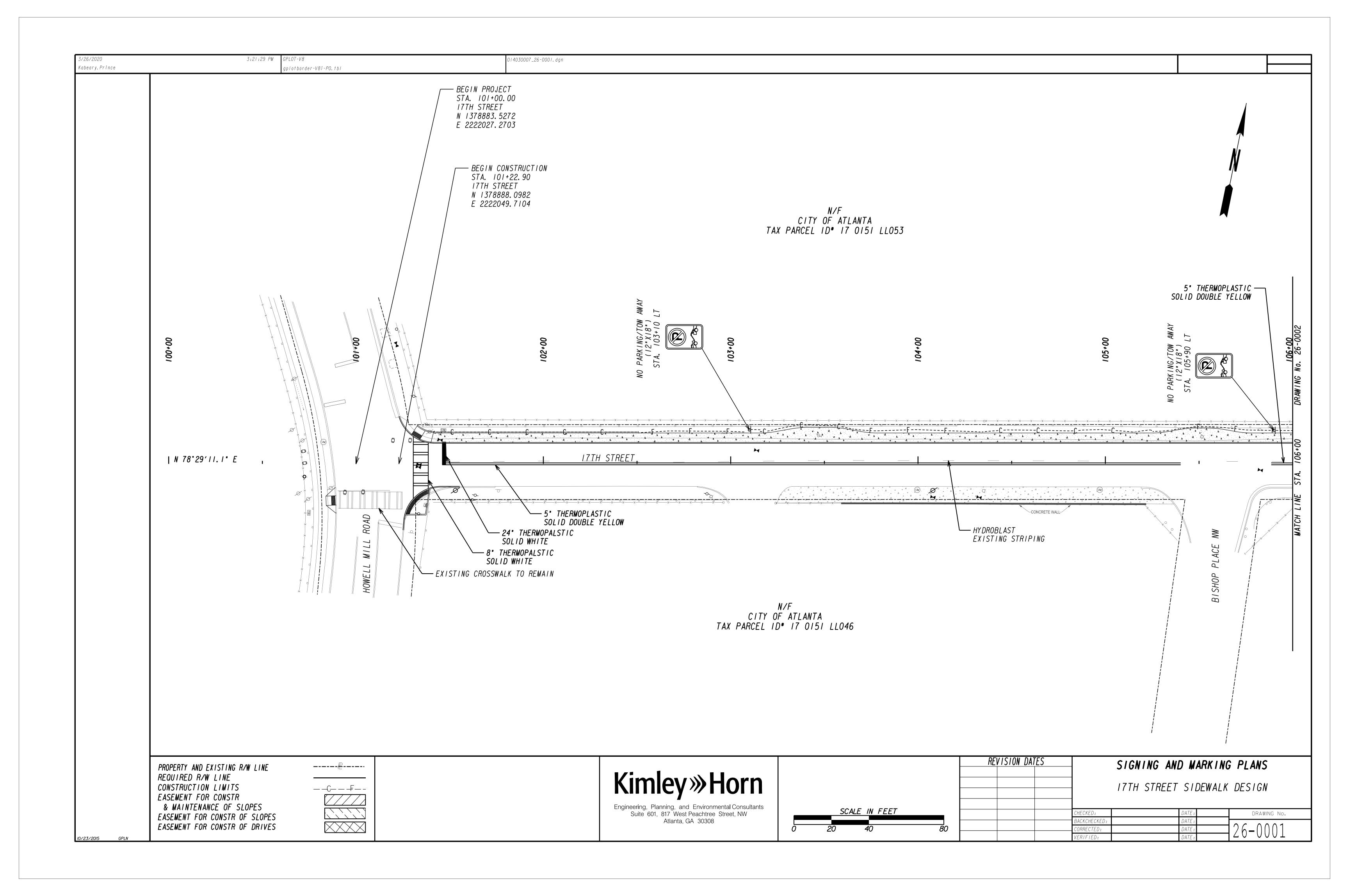


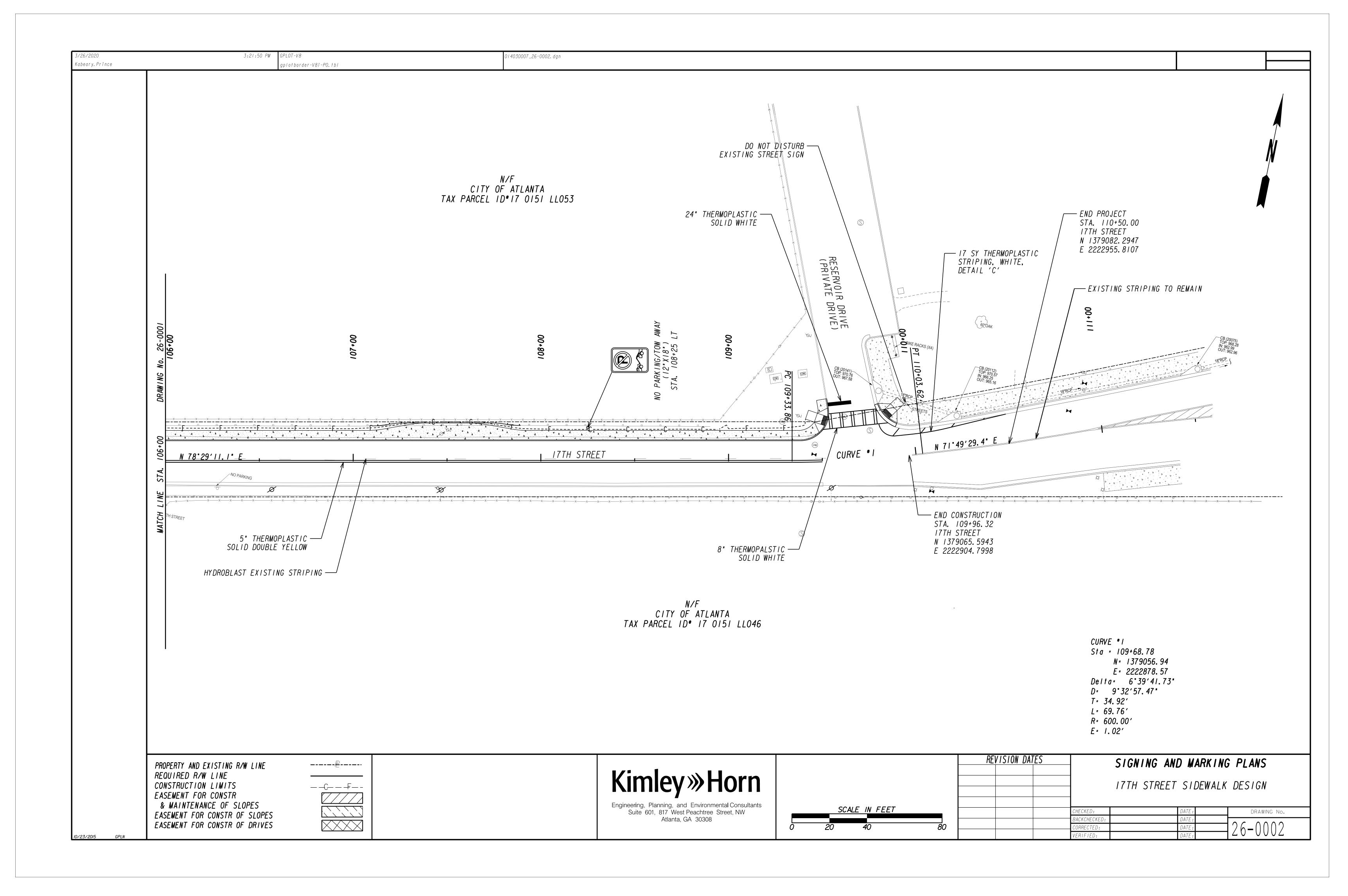


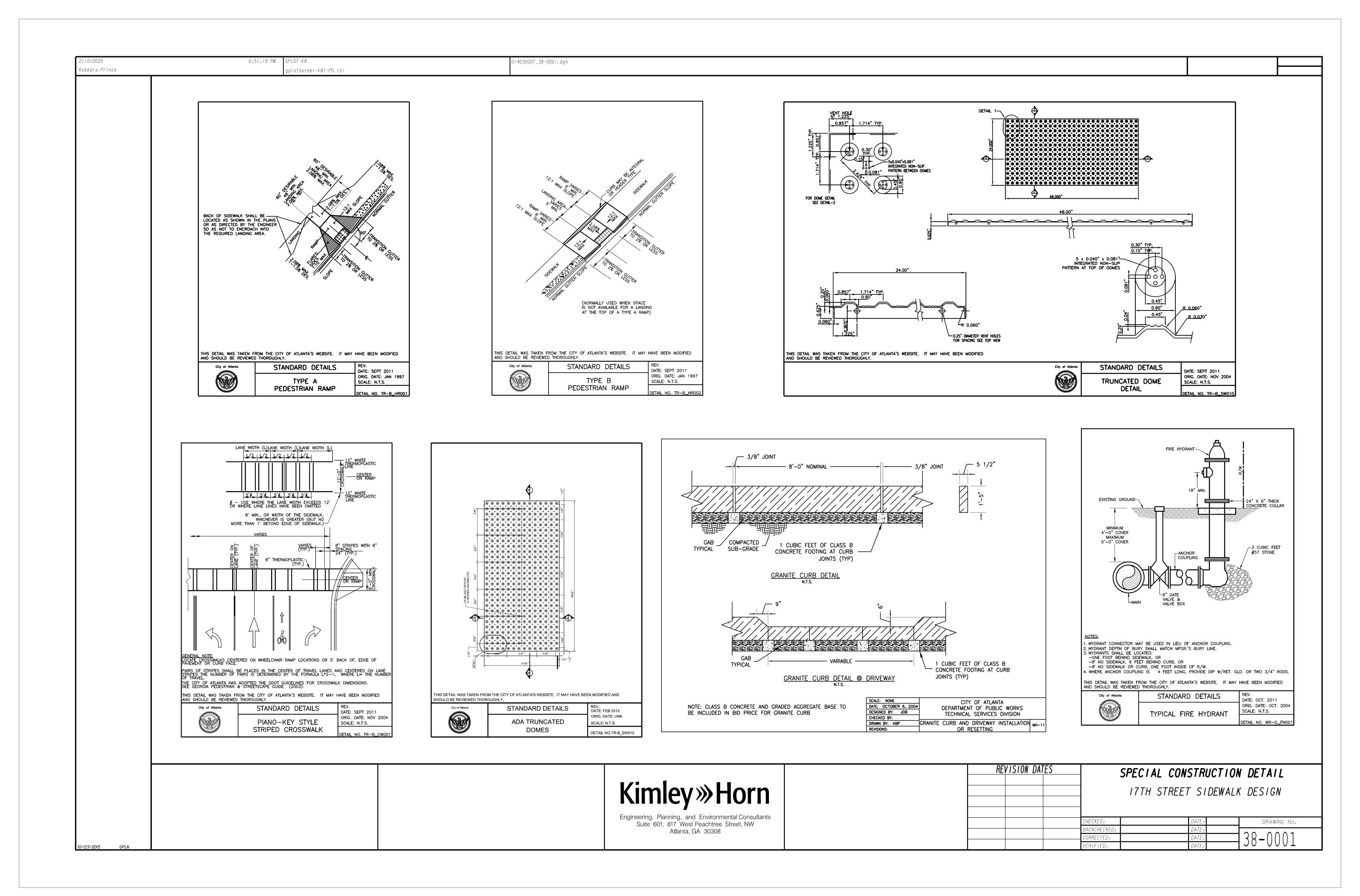












Erosion and sedimentation control measures will be maintained at all times. If full implementation of the approved plan does not provide for effective control, additional erosion and sedimentation control measures shall be implemented to control or treat the sediment source.

PLAN ALTERATIONS

This Erosion, Sedimentation, and Pollution Control Plan (ESPCP) is provided by the Engineer. It addresses the staged construction of the project on the basis of common construction methods and techniques. If the Contractor elects to alter the staged construction from that shown in the plans or utilize construction techniques that render this plan ineffective, the Contractor shall revise the plans in accordance to Special Provision 161 of the contract.

The Contractor, the Certified Design Professional, and the WECS shall carefully evaluate this plan prior to commencing land-disturbing activities. A major modification or deletion of structural BMP's with a hydraulic component requires a formal revision of the ESPCP and the signature of a GSWCC Level-II Certified Design Professional. Additional BMP's may be added per Special Provision 161-Control of Soil Erosion and Sedimentation.

TEMPORARY MULCHING

EPD General Permit GAR 100002 states that any disturbed area where construction activities have temporarily or permanently ceased shall be stabilized within 14 days of such cessation as soon as practicable with a suitable material listed in Standard Specification (or Special Provision) Sections 163, 700, or 711. However in special cases, the Project Engineer may require the contractor to perform stabilization more often than 14 days.

SEQUENCE OF MAJOR ACTIVITIES

The Contractor is responsible for developing the construction schedule for the project. The construction schedule for this project shall be submitted after the project is awarded along with the NOI. A copy of the construction schedule shall be maintained at the project site.

The project budget includes sufficient funds for the payment of construction exits. The Contractor is responsible for establishing at least one (I) construction exit per the specifications of the construction exit detail included in this ESPCP. To facilitate project logistics, the Contractor is also responsible for selecting the location(s) of the construction exit(s).

To prevent site vehicle tracking of sediments, the Contractor shall responsible for locating construction and maintaining construction exit(s) untri permanent stabiliazation.

PETROLEUM STORAGE, SPILLS AND LEAKS

These plans expressly delegate the responsibility of proper on-site hazardous material management to the Contractor. The Contractor shall at a minimum provide an action plan and keep the necessary materials on site for the capture, clean up, and disposal of any petroleum product, or other hazardous material, leaks or spills associated with the servicing, refueling or operation of any equipment utilized at the site. A copy of the action plan shall be submitted to the Project Engineer and maintained on the project site. All personnel operating or servicing equipment shall be familiar with the action plan. The Contractor shall not park, refuel, or maintain equipment within stream buffers.

If the Contractor elects to store petroleum products on site, the Contractor shall prepare an ESPCP addendum that addresses the additional BMPs needed for onsite storage and spill prevention for petroleum products. This plan shall be prepared by a Certified Design Professional as required by GAR100002 for inclusion with these plans. The Contractor's attention is specifically directed to Standard Specification 107-Legal Regulations and Responsibility to the public for additional requirements.

POSTCONSTRUCTION BMP'S FOR STORMWATER MANAGEMENT

All permanent postconstruction BMP's are shown in the construction plans and in the ESPCP plan. The postconstruction BMP's for this project consist of vegetation including sod. The postconstruction BMP's will provide permanent stabilization of the site and prevent abnormal transportation of sediment and pollutants into receiving waters.

SILT FENCE INSTALLATION WITH J HOOKS AND SPURS

Silt fence should never be run continuously. The silt fence should turn back into the fill or slope to create small pockets that trap silt and force stormwater to flow through the silt fence. This technique is called using J hooks (or spurs). The J hooks shall be utilized on all silt fences that are located around the perimeter of the project and along the toe of embankments or slopes. The J hooks shall be spaced in accordance with GDOT Construction Detail D-24C. The maximum J-hook spacing is reached when the top of the J hook is at the same elevation as the bottom of the immediately upgradient J hook. J Hooks shall be paid for as silt fence items per linear foot. All costs and other incidental items are included in cost of installing and maintaining the silt fence.

SITE STABLIZATION AND BMP MAINTENANCE MEASURES

0/23/2015

See the Department's Standard Specifications (or Special Provisions) 161, 163, 165, 700, 711, and other contract documents for stabilization and maintenance measures.

WASTE DISPOSAL

Where attainable, locate waste collection areas, dumpsters, trash cans and portable toilets at least 50 feet away from streets, gutters, watercourses and storm drains. Secondary containment shall be provided around liquid waste collection areas to minimize the likelihood of contaminated discharges. The Contractor shall comply with applicable state and local waste storage and disposal regulations and obtain all necessary permits. Solid materials, including building materials, shall not be discharged to Waters of the State, unless authorized by a Section 404 Permit.

NONSTORMWATER DISCHARGES

Nonstormwater discharges defined in Part III.A.2 of the NPDES Permit will be identified after construction has commenced. These discharges shall be subject to the same requirements as storm water discharges required by the Georgia Erosion and Sedimentation Control Act, the NPDES Permit, the Clean Water Act, the Manual for Erosion and Sediment Control in Georgia, Department Standards, and other contract documents. The NPDES does not authorize the discharge of soaps or solvents used in vehicle and equipment washing or the discharge of wastewater containing stucco, paint, oils, curing compounds, and other construction materials.

DEWATERING AND PUMPING ACTIVITIES

Any pumped discharge from an excavation or disturbed area shall be routed through an appropriately sized sediment basin, silt filter bag, or shall be treated equivalently with suitable BMP's. The contractor shall ensure the post BMP treated discharge is sheet flowing. Failure to create sheet flow will obligate the contractor to perform water quality sampling of pumped discharges. The contractor shall prepare sampling plans in accordance with the current GAR100002 NPDES permit by utilizing a Certified Design Professional. No separate payment will be made for water quality sampling of pump discharges.

OTHER CONTROLS

The Contractor shall follow this ESPCP and ensure and demonstrate compliance with all applicable State and/or local regulations for waste disposal, sanitary sewer and septic systems, and petroleum storage.

The Contractor shall control dust from the site in accordance with Section 161 of the current edition of the Department's Standard Specifications.

SEDIMENT STORAGE

The site has a total disturbed area of 0.15 acres.

To prevent runoff from bypassing inlet sediment traps, a temporary sump shall be installed around all inlet sediment traps that are not located in a low point or an excavated sump. Construct temporary sumps in accordance with Construction Detail D-24C. Temporary sumps shall be installed in a manner that ensures stormwater does not bypass the inlet. The Contractor may submit alternate temporary containment berm designs to the Project Engineer for approval.

READY MIX CHUTE WASH DOWN

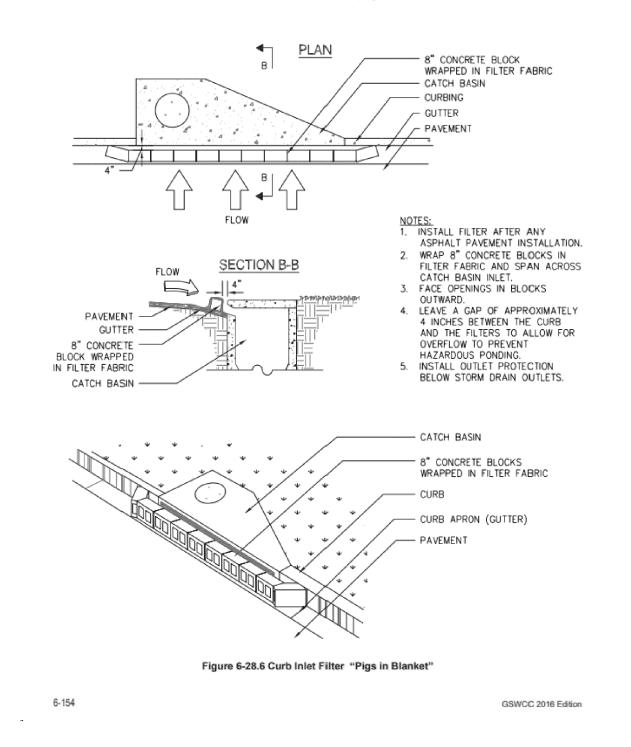
The washing of ready-mix concrete drums and dump truck bodies used in the delivery of Portland cement concrete is prohibited on this site.

In accordance with Standard Specification 107: Legal Regulations and Responsibility to the Public, only the discharge chute utilized in the delivery of Portland cement concrete may be rinsed free of fresh concrete remains. The Contractor shall excavate a pit outside of State water buffers, at least 25 feet from any storm drain and outside of the travelled way, including shoulders, for a wash-down pit. The pit shall be large enough to store all wash-down water without overtopping. Immediately after the wash-down operations are completed and after the wash-down water has soaked into the ground, the pit shall be filled in, and the ground above it shall be graded to match the elevation of the surrounding areas. Alternate wash-down plans must be approved by the Project Engineer.

Wash-down plans describe procedures that prevent wash-down water from entering streams and rivers. Never dispose of wash-down water down a storm drain. Establish a wash-down pit that includes the following: (I) a location away from any storm drain, stream, or river, (2) access to the vehicle being used for wash down, (3) sufficient volume for wash-down water, and (4) permission to use the area for wash down.

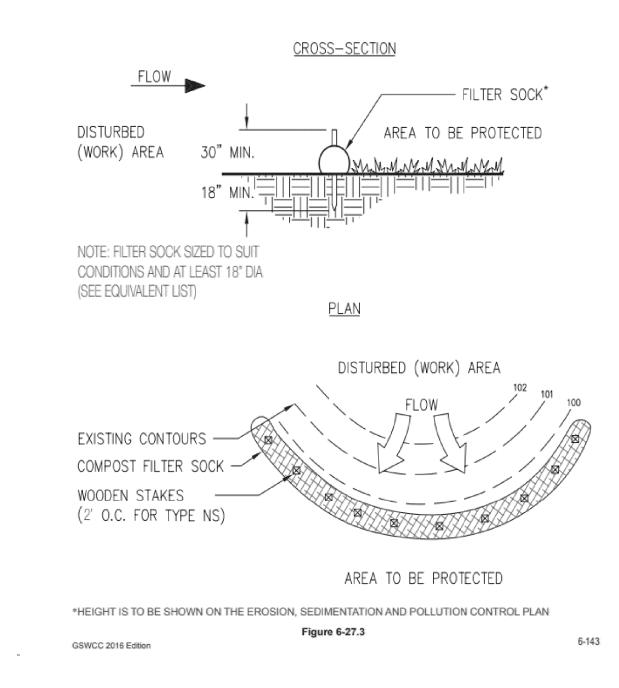
On sites where permission or access to excavate a wash-down pit is unavailable, the Contractor may have to wash-down into a sealable 55-gallon drum or other suitable container and then transport the container to a proper disposal site. For additional information, refer to the Georgia Small Business Environmental Assistance Program's "A Guide for Ready Mix Chute/Hopper Wash-down".

CURB INLET FILTER "PIGS IN BLANKET"



EROSION AND SEDIMENT CONTROL

TYPE B COMPOST FILTER SOCK



Kimley»Horn

Engineering, Planning, and Environmental Consultants Suite 601, 817 West Peachtree Street, NW Atlanta. GA 30308 REVISION DATES

ESPCP GENERAL NOTES

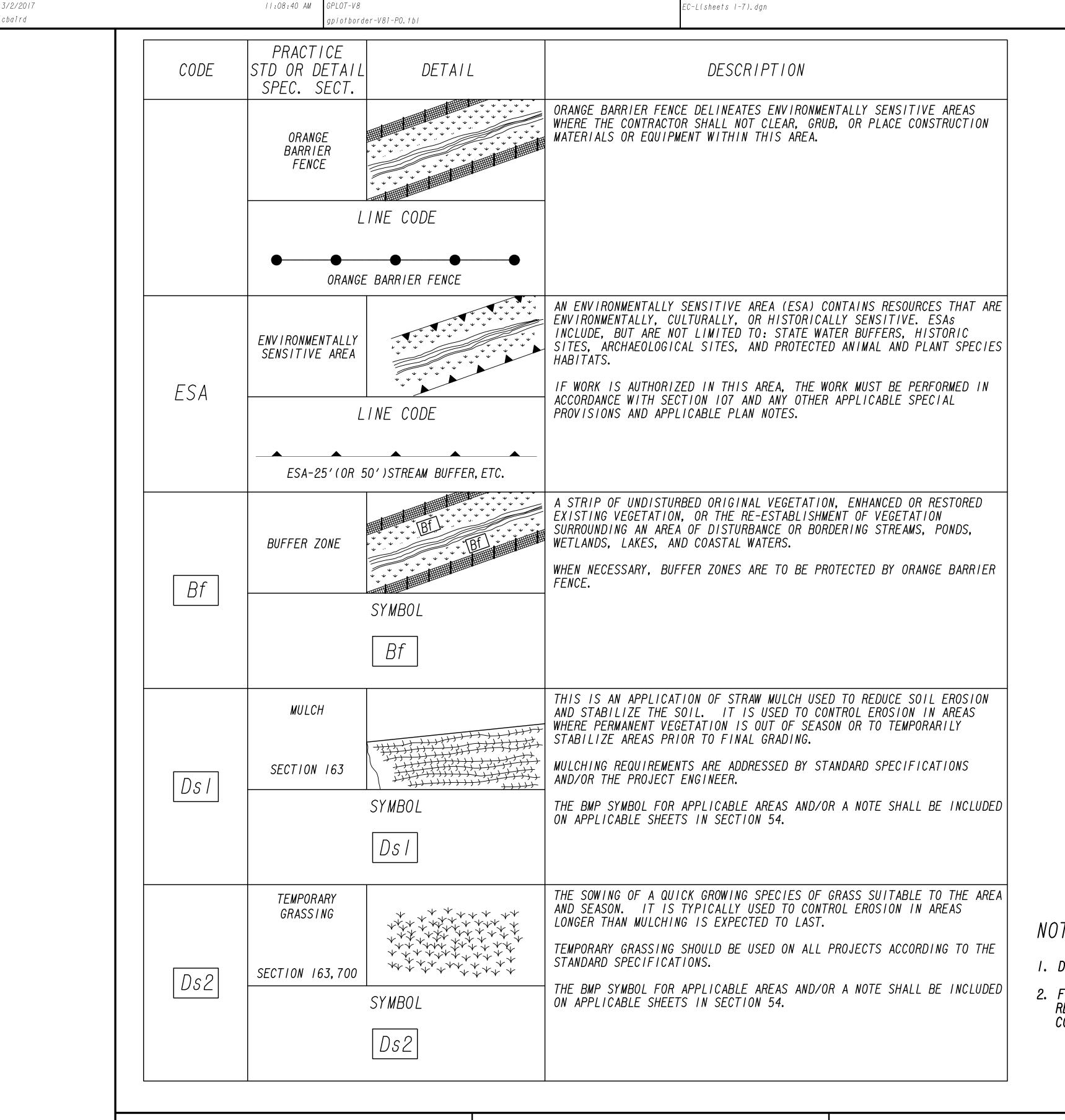
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CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL	DESCRIPTION
Ds3		**************************************	THE SOWING OF PERMANENT VEGETATION, SUCH AS GRASS, SUITABLE TO THE AREA AND SEASON. PERMANENT VEGETATION SHALL BE USED ON ALL PROJECTS ACCORDING TO THE STANDARD SPECIFICATION. THE BMP SYMBOL FOR APPLICABLE AREAS AND/OR A NOTE SHALL BE INCLUDED ON APPLICABLE SHEETS IN SECTION 54.
Ds4	SODDING CONSTRUCTION DETAIL D-54 SECTION 700, 890 PA	Now Many Now	THE INSTALLATION OF A SPECIES OF GRASS SODDING SUITABLE TO THE AREA AND SEASON TO PROVIDE IMMEDIATE PERMANENT VEGETATION. SODDING MAY BE SHOWN FOR HIGHLY SENSITIVE AREAS, TO IMPROVE AESTHETICS, OR FOR SPECIAL PLANTING REQUIREMENTS ON THE BASIS OF ENVIRONMENTAL COMMITMENTS OR LANDSCAPING REQUIREMENTS. THE BMP PATTERN FOR APPLICABLE AREAS AND/OR A NOTE SHALL BE INCLUDED ON APPLICABLE SHEETS IN SECTION 54.
F1-Co		MBOL FI-CO CRY LAMIDE	FLOCCULANTS AND COAGULANTS ARE USED TO SETTLE SUSPENDED SEDIMENT, HEAVY METALS, AND HYDROCARBONS (TSS) IN SLOW MOVING RUNOFF FROM CONSTRUCTION SITES FOR WATER CLARIFICATION. ANIONIC POLYACRYLAMIDES (PAM) MAY BE USED IN CONJUNCTION WITH BMPs WITHIN CHANNELS UPSTREAM OF A POST-CONSTRUCTION POND, TEMPORARY SEDIMENT BASIN, OR TEMPORARY SEDIMENT TRAP. FLOCCULANTS SHALL NOT BE USED DOWNSTREAM OF AFOREMENTIONED BMPs! FLOCCULANTS/COAGULANTS ARE TO BE SHOWN ON PLANS WITH APPLICABLE BMP IF NEEDED. PAYMENT FOR PAM AS A FLOCCULANT WILL BE INCLUDED IN THE PRICE FOR THE INSTALLATION AND/OR MAINTENANCE OF THE BMP IT IS USED IN CONJUNCTION WITH. NO SEPARATE PAYMENT WILL BE MADE.
Sb	STREAMBANK STABILIZATION SECTION 702 PA	TTERN Sb	STREAMBANK STABILIZATION IS THE USE OF READILY AVAILABLE NATIVE PLANT MATERIALS TO MAINTAIN AND ENHANCE STREAMBANKS, OR TO PREVENT, OR RESTORE AND REPAIR SMALL STREAMBANK EROSION PROBLEMS. STREAMBANK STABILIZATION AREAS SHOULD BE SHOWN ON THE PLANS WHEN APPLICABLE TO THE PROJECT. REFER TO THE PROJECT'S STREAM AND STREAM BUFFER MITIGATION PLANS FOR PLANT SPECIES, LOCATIONS, AND OTHER PLANTING DETAILS.

NOTE:

- I. DO NOT USE EROSION CONTROL ITEMS IN A FLOWING STREAM OR IN A TIDAL AREA BELOW HIGH TIDE.
- 2. FOR ADDITIONAL INFORMATION ON THE DESIGN AND APPLICATION OF EROSION AND SEDIMENT CONTROL BEST MANAGEMENT PRACTICES (BMPs), REFER TO THE LATEST EDITION OF THE GEORGIA SOIL AND WATER CONSERVATION COMMISSION'S, "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA".

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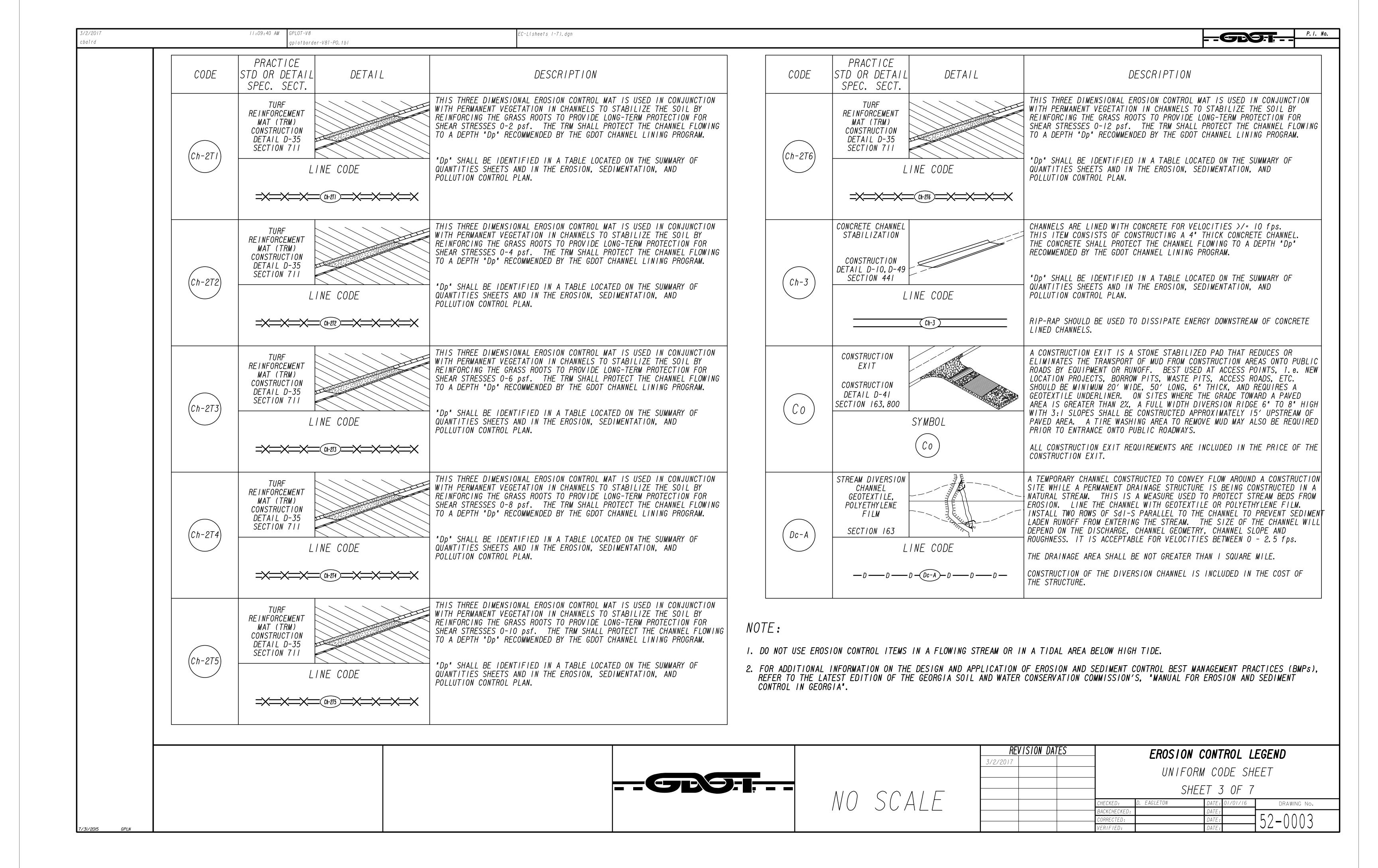
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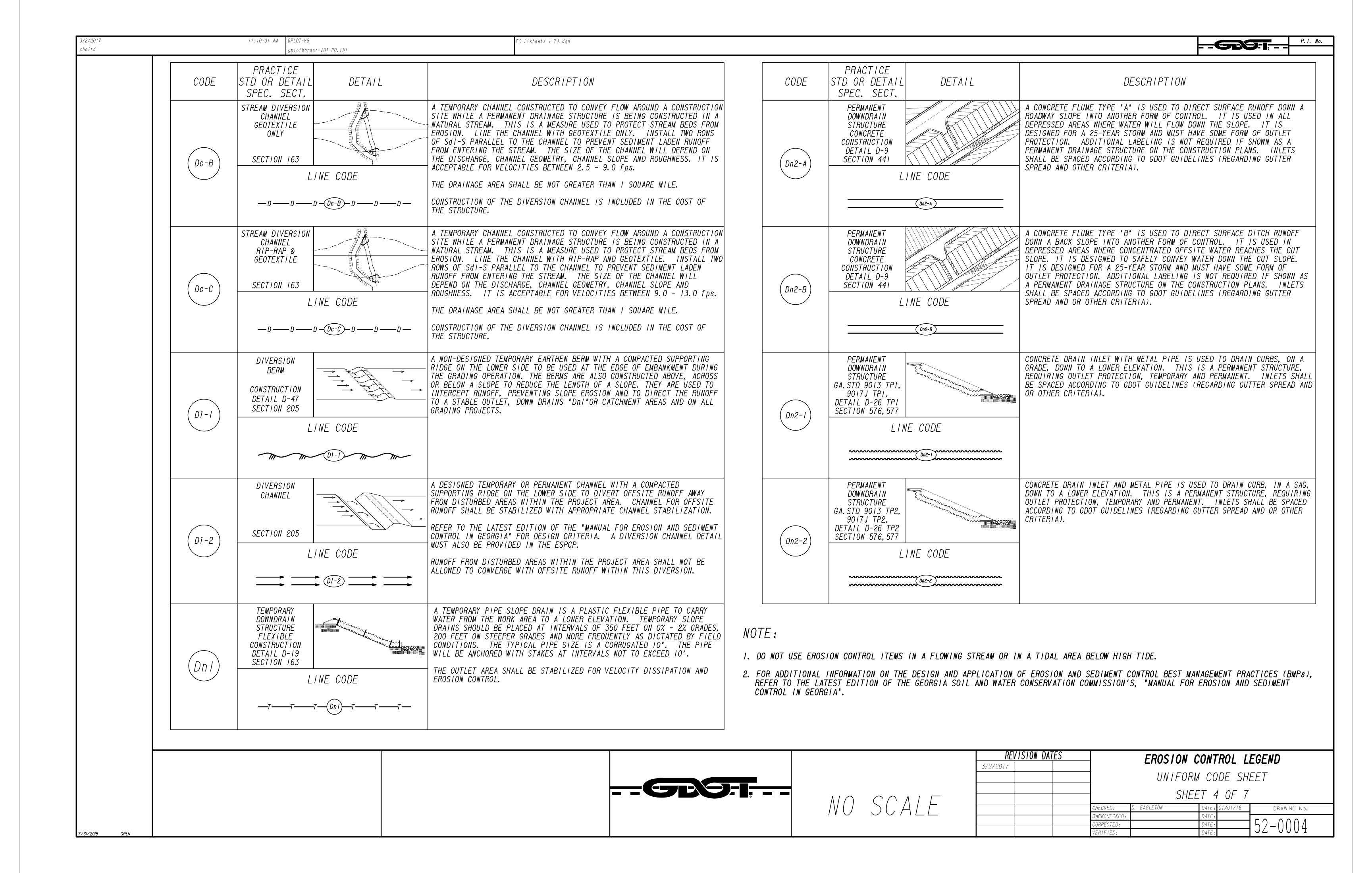
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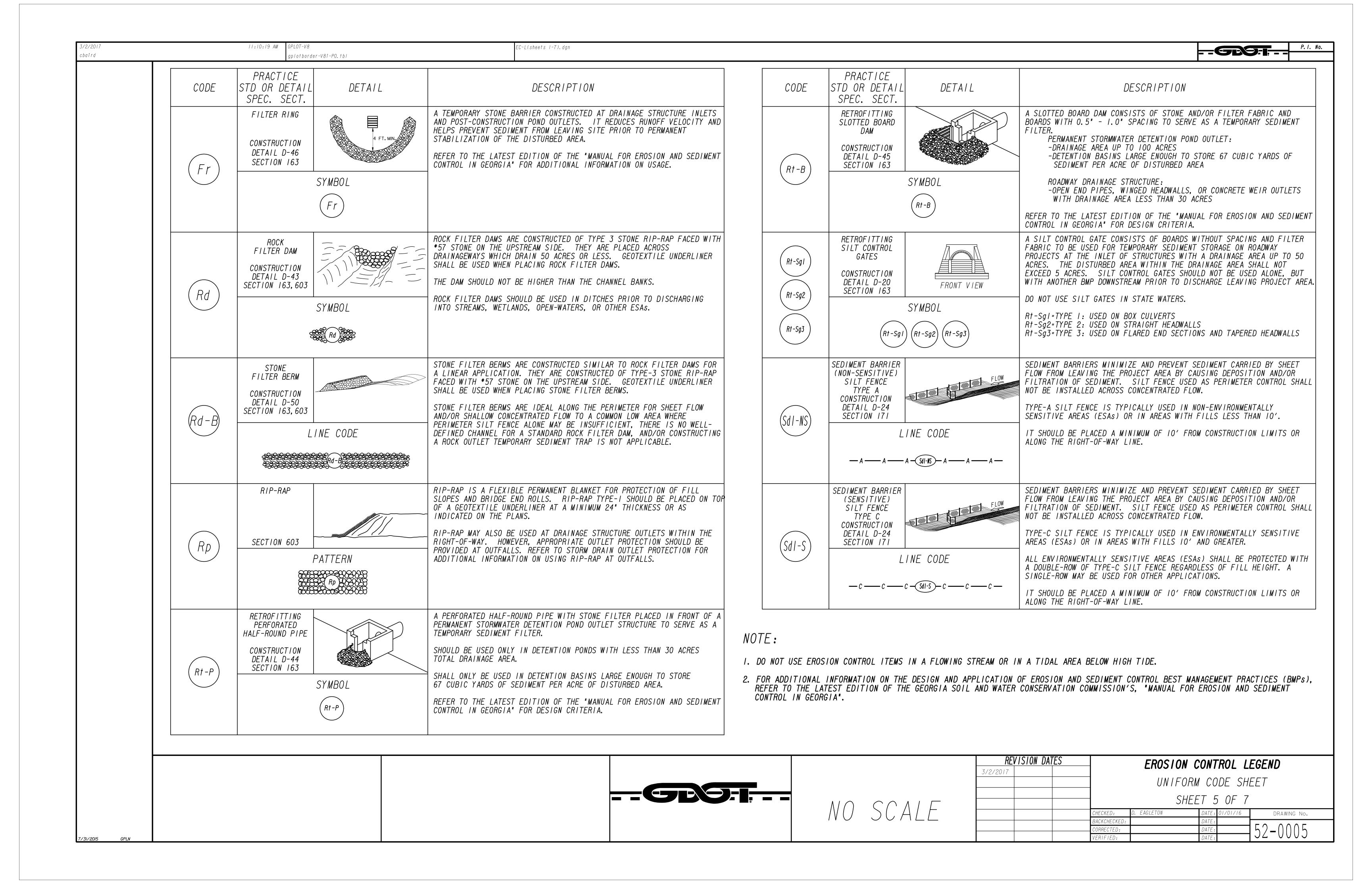
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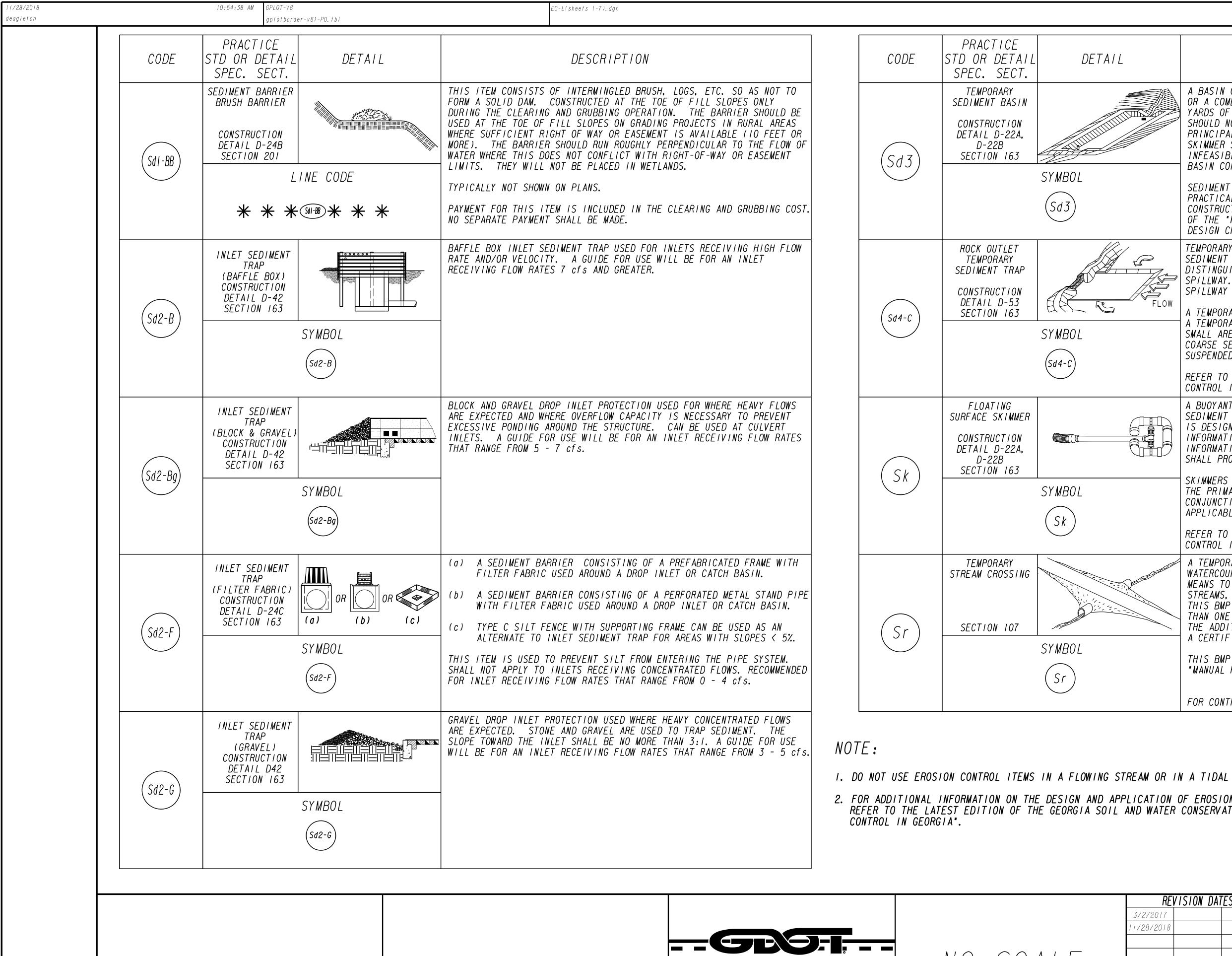
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CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL		DESCRIPTION		CODE	PRACTICE STD OR DETAIL SPEC. SECT.	DETAIL		DESCRIPTION	
	SLOPE STABILIZATION CONSTRUCTION		COVERING USED TO PREVEN PERMANENT VEGETATION ON	ROSION CONTROL MATTING) NT EROSION AND ESTABLISH N STEEP SLOPES, SHORE LIN	TEMPORARY OR NES, OR CHANNELS.		STONE CHECK DAM OR SANDBAG CHECK DAM		UNDERLINER. S OUTSIDE THE CL	MS ARE CONSTRUCTED OF TYPE-3 F TONE CHECK DAMS ARE PREFERRED EAR ZONE. CONSIDERATION SHOUL ATE CHECK DAMS AND/OR BMPs WIT	IN ROADWAY DITCHE D BE GIVEN TO US
Ss	DETAIL D-35 SECTION 716	PATTERN	OR A HYDRAULIC EROSION SLOPE STABILIZATION SHA	' BE A ROLLED EROSION CON CONTROL PRODUCT (HECP). ALL BE USED ON ALL CUT ON THIN 50 FEET OF ALL CROS	R FILL SLOPES OF	Cd-S	CONSTRUCTION DETAIL D-56 SECTION 163,603	SYMBOL	TEMPORARY VELO PROPERLY STABI	DAMS ARE RECOMMENDED IN CONCRE CITY CONTROL ONLY. ENSURE DIS LIZED AND INCLUDE APPROPRIATE TAM AND/OR DOWNSTREAM OF CONCRE	SCHARGE POINT IS BMPs FOR SEDIMENT
		Ss XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	CULVERTS. NOTE: ONLY COCONUT FIBER	R BLANKET OR WOOD FIBER BILIZATION WITHIN BUFFER	BLANKET SHALL BE			Cd-S	IF THIS ITEM I WITHOUT A SEDI	S USED IN AN AREA WITH FLOWS (MENT BASIN, A MINIMUM OF ONE F WNSTREAM DISCHARGE POINT.	GREATER THAN 2.0-0
	TACKIFIERS		TACKIFIERS HYDRATE IN WARTERIALS AND ARE USED THAY OR MULCH.				VEGETATED CHANNEL STABILIZATION		ONLY FOR VELOC DESIGNED IN AC	ING CHANNEL MAY BE LINED WITH SITIES UP TO 5.0 fps. THIS MEA CORDANCE WITH THE GDOT CHANNEL SION CONTROL MEASURES MAY BE A	ASURE SHALL BE LINING DESIGN PA
Тас	SECTION 163, 700, 895		TACKIFIERS REQUIREMENTS, ADDRESSED BY STANDARD SI THE PLANS. PAM IS TYPIO OR PERMANENT GRASSING.	, SUCH AS ANIONIC POLYAC PECIFICATIONS AND ARE NO CALLY USED BY THE CONTRA	CRYLAMIDES (PAM) ARE OT TYPICALLY SHOWN ON ACTOR FOR TEMPORARY	(Ch-1)	SECTION 700			SHOWN IN PLANS.	iego med.
		SYMBOL Tac	REFER TO THE LATEST EDITIONS CONTROL IN GEORGIA" FOR		EROSION AND SEDIMENT			INE CODE			
	FABRIC CHECK DAM CONSTRUCTION DETAIL D-24D	YACRYLAMIDE	POST, OVERFLOW WEIR, AN PLACED IN DITCHES IN A DISSIPATION AND FILTRAT	SYNTHETIC FIBER FABRIC, ID TURF REINFORCEMENT MA SPECIAL CONFIGURATION WI TION OF STORM WATER. SEI IFORMATION AND SPACING RI	TTING (TRM) SPLASHPAD HICH CONTROLS ENERGY E CONSTRUCTION DETAIL		CHANNEL STABILIZATION RIP-RAP, TYPE I CONSTRUCTION		THICK (UNLESS UNDERLINER. TH DEPTH "Dp" REC	SISTS OF LINING A CHANNEL WITH SPECIFIED OTHERWISE) PLACED OF WE RIP-RAP SHALL PROTECT THE CA COMMENDED BY THE GDOT CHANNEL OF SION CONTROL MEASURES MAY BE A	I TOP OF A GEOTEXT HANNEL FLOWING TO LINING PROGRAM.
Cd-F	SECTION 171	SYMBOL (cd-F)	OF INFRASTRUCTURE CONST IF THIS ITEM IS USED IN WITHOUT A SEDIMENT BASI	·	THIN THE CLEAR ZONE. ATER THAN 2.0-CFS OR	(Ch-2RI)	DETAIL D-49 SECTION 603	INE CODE	"Dp" SHALL BE QUANTITIES SHE POLLUTION CONT	IDENTIFIED IN A TABLE LOCATED ETS AND IN THE EROSION, SEDIME ROL PLAN.	ON THE SUMMARY OF ENTATION, AND
	COUDOCT		USED AT THE DOWNSTREAM	DISCHARGE POINT. HECK DAM IS COMPOSED OF	A PHOTODECDADADIE OD			Ch-2RI	THIS ITEM CONG	SISTS OF LINING A CHANNEL WITH	TYPF 7 DID_DAD 0
	COMPOST FILTER SOCK CHECK DAM CONSTRUCTION DETAIL D-52		BIODEGRADABLE KNITTED M MATERIAL DERIVED FROM A	ESH MATERIAL CONTAINING WELL-DECOMPOSED SOURCE STAKED FOR DITCH APPLICA	A WEED FREE FILLER OF ORGANIC MATTER. ATIONS.		CHANNEL STABILIZATION RIP-RAP, TYPE 3 CONSTRUCTION DETAIL D-49		THICK (UNLESS UNDERLINER. TH DEPTH "Dp" REC	SPECIFIED OTHERWISE) PLACED OF SPECIFIED OTHERWISE) PLACED OF SERVICE OF SHALL PROTECT THE CHANNEL OF SION CONTROL MEASURES MAY BE F	I TOP OF A GEOTEXT HANNEL FLOWING TO LINING PROGRAM.
(Cd-Fs)	SECTION 163	SYMB0L	CONTROL IN GEORGIA" FOR	MATERIAL SPECIFICATIONS AN AREA WITH FLOWS GREA N, A MINIMUM OF ONE ROCK	ATER THAN 2.0-CFS OR	(Ch-2R3)	SECTION 603	INE CODE		IDENTIFIED IN A TABLE LOCATED ETS AND IN THE EROSION, SEDIME ROL PLAN.	
		(Cd-Fs)	A BALE STRAW CHECK DAM		FERARIY ROJINO WITU		000000000000000000000000000000000000000	Ch-2R3			
	BALED STRAW CHECK DAM CONSTRUCTION DETAIL D-52 SECTION 163	FLOW PLOW	WIRE OR NYLON INSTEAD OF BALE ENDS TIGHTLY ABUTT BALES SHALL BE PLACED IN LONG, WIDE SIDE TO BE LESTANT OF TO BE LESTANT OF THE PAD.	F TWINE. BALES SHOULD E ING ADJACENT BALES. THE N A TRENCH TO ALLOW THE EVEL WITH THE GROUND AS	BE PLACED IN ROWS WITH E DOWNSTREAM ROW OF TOP OF THE BALE'S A NON-ERODIBLE SPLASH	NOTE:	SION CONTROI ITFMS	IN A FLOWING STREAM OR	IN A TIDAI ARFA	BELOW HIGH TIDF.	
(Cd-Hb)		SYMBOL (Cd-Hb)	IF THIS ITEM IS USED IN WITHOUT A SEDIMENT BASILUSED AT THE DOWNSTREAM	•	ATER THAN 2.0-CFS OR K FILTER DAM SHALL BE	2. FOR ADDITIONAL	INFORMATION ON TH TEST EDITION OF TH	E DESIGN AND APPLICATIO	N OF EROSION AND	SEDIMENT CONTROL BEST MANAGE OMMISSION'S, "MANUAL FOR ERO	
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DESCRIPTION A BASIN CREATED BY EXCAVATING AN AREA. DAMMING CONCENTRATED FLOW. OR A COMBINATION OF BOTH. THE BASIN IS DESIGNED TO STORE 67 CUBIC YARDS OF SEDIMENT PER ACRE OF DRAINAGE AREA. THE DRAINAGE AREA SHOULD NOT EXCEED 150 ACRES. BASINS TYPICALLY CONSISTS OF A DAM, PRINCIPAL SPILLWAY, AND AN EMERGENCY SPILLWAY. A FLOATING SURFACE SKIMMER SHALL BE REQUIRED AS PART OF THE PRINCIPAL SPILLWAY UNLESS INFEASIBLE. SUFFICIENT RIGHT-OF-WAY OR EASEMENT IS NEEDED FOR BASIN CONSTRUCTION AND MAINTENANCE ACCESS. SEDIMENT BASINS SHALL BE CONSIDERED ON ALL PROJECTS, BUT MAY NOT BE PRACTICAL. BASINS SHOULD BE LOCATED TO MINIMIZE INTERFERENCE WITH CONSTRUCTION ACTIVITIES AND UTILITIES. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA. TEMPORARY POND WITH ROCK OUTLET DESIGNED TO STORE 67 CUBIC YARDS OF SEDIMENT PER DRAINAGE AREA. DRAINAGE AREA SHALL NOT EXCEED 5 ACRES. DISTINGUISHED FROM TEMPORARY SEDIMENT BASIN BY LACK OF PRINCIPAL SPILLWAY. MAXIMUM POND DEPTH FROM BOTTOM OF POND TO EMERGENCY SPILLWAY IS 4 FEET. A TEMPORARY SEDIMENT BASIN SHALL BE EVALUATED PRIOR TO CONSIDERING A TEMPORARY SEDIMENT TRAP. A TEMPORARY SEDIMENT TRAP IS IDEAL FOR SMALL AREAS WITH NO UNUSUAL DRAINAGE FEATURES AND EFFECTIVE AGAINST COARSE SEDIMENT. BUT NOT AGAINST SILT OR CLAY PARTICLES THAT REMAIN SUSPENDED. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR DESIGN CRITERIA. A BUOYANT DEVICE THAT DRAINS WATER FROM THE SURFACE OF A TEMPORARY SEDIMENT BASIN AT A CONTROLLED FLOW RATE. THE INLET/ORIFICE SIZE IS DESIGNED TO DRAIN THE BASIN WITHIN 24 - 48 HOURS. THE SKIMMER INFORMATION SHALL BE PROVIDED IN CONJUNCTION WITH THE SEDIMENT BASIN INFORMATION IN PLANS. IF A SKIMMER IS INFEASIBLE, THE DESIGNER SHALL PROVIDE A WRITTEN JUSTIFICATION IN THE PLANS. SKIMMERS ARE ATTACHED TO A RISER WITHOUT PERFORATIONS AND ACTS AS THE PRIMARY SPILLWAY. THE SKIMMER BMP SYMBOL SHALL BE SHOWN IN CONJUNCTION WITH THE TEMPORARY SEDIMENT BASIN BMP SYMBOL WHEN APPLICABLE. REFER TO THE LATEST EDITION OF THE "MANUAL FOR EROSION AND SEDIMENT CONTROL IN GEORGIA" FOR ADDITIONAL INFORMATION. A TEMPORARY STRUCTURE INSTALLED ACROSS A FLOWING STREAM OR WATERCOURSE FOR USE BY CONSTRUCTION EQUIPMENT. THIS BMP PROVIDES A MEANS TO CROSS STREAMS OR WATERCOURSES WITHOUT MOVING SEDIMENT INTO STREAMS, DAMAGING THE STREAM BED OR CHANNEL, OR CAUSING FLOODING. THIS BMP SHOULD NOT BE USED ON STREAMS WITH DRAINAGE AREAS GREATER THAN ONE SQUARE MILE, UNLESS SPECIFICALLY DESIGNED TO ACCOMMODATE THE ADDITIONAL DRAINAGE AREA BY THE DESIGN PROFESSIONAL.

A CERTIFICATION STATEMENT AND SIGNATURE SHALL ACCOMPANY THE DESIGN.

THIS BMP SHALL BE DESIGNED ACCORDING TO THE LATEST EDITION OF THE

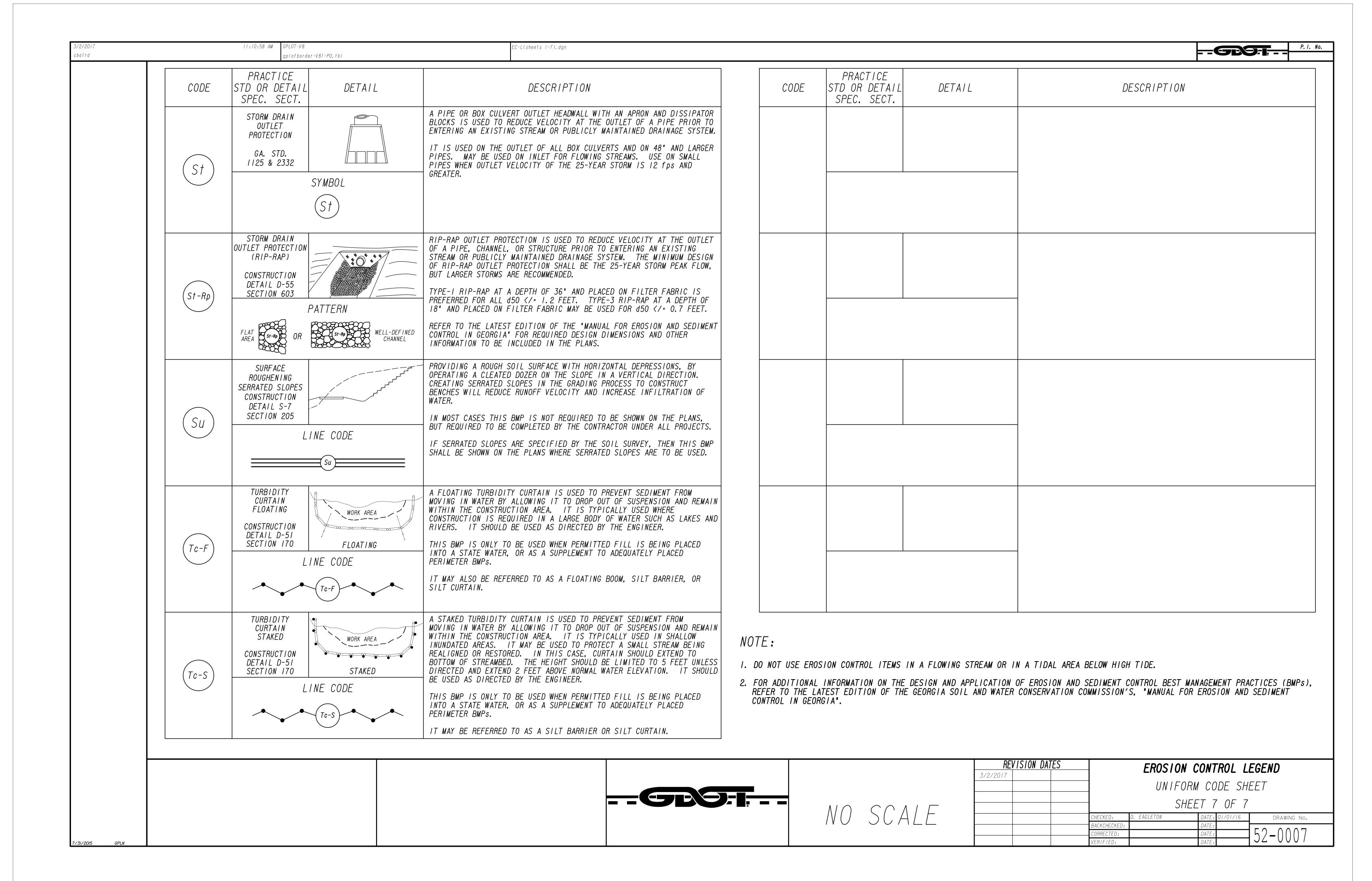
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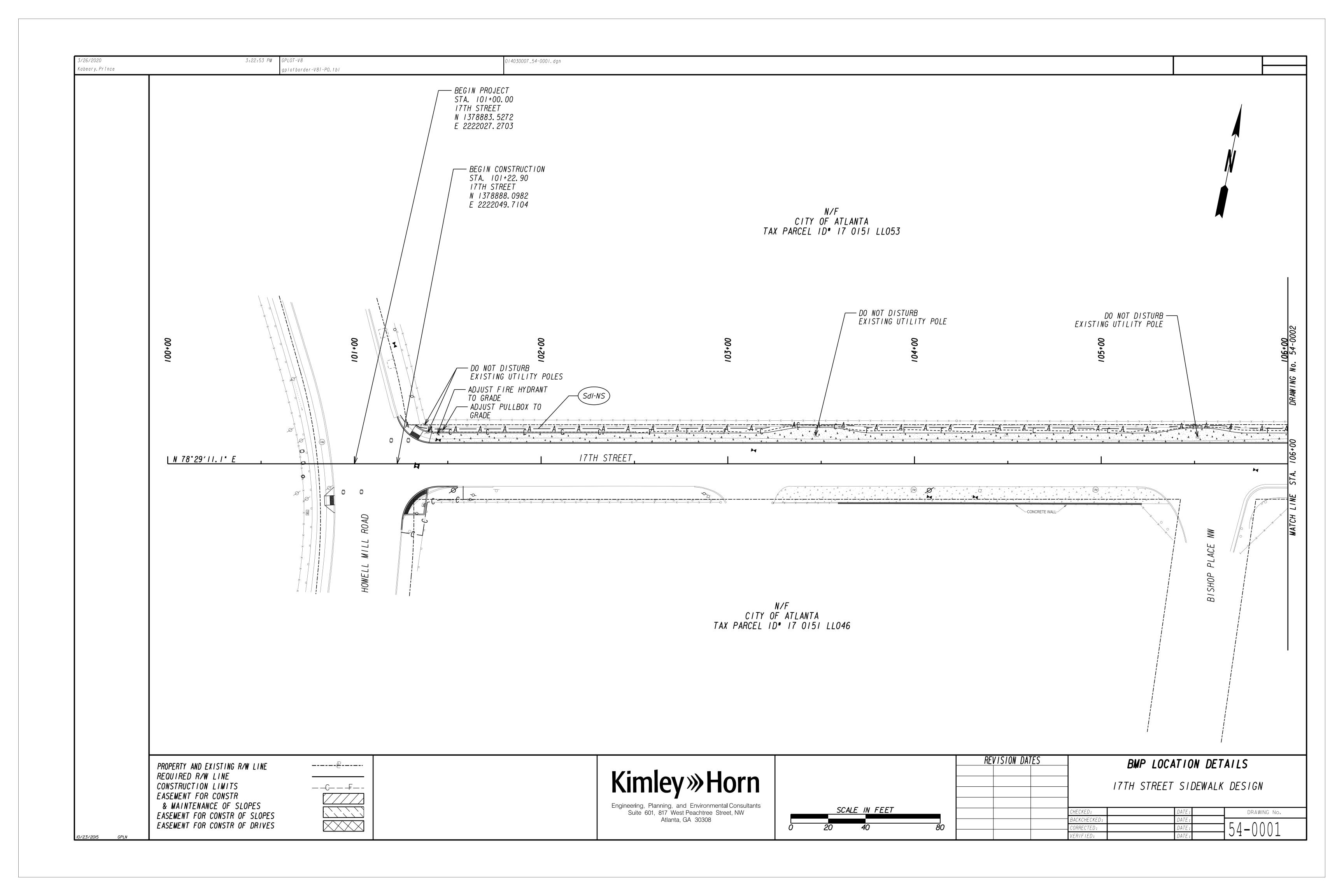
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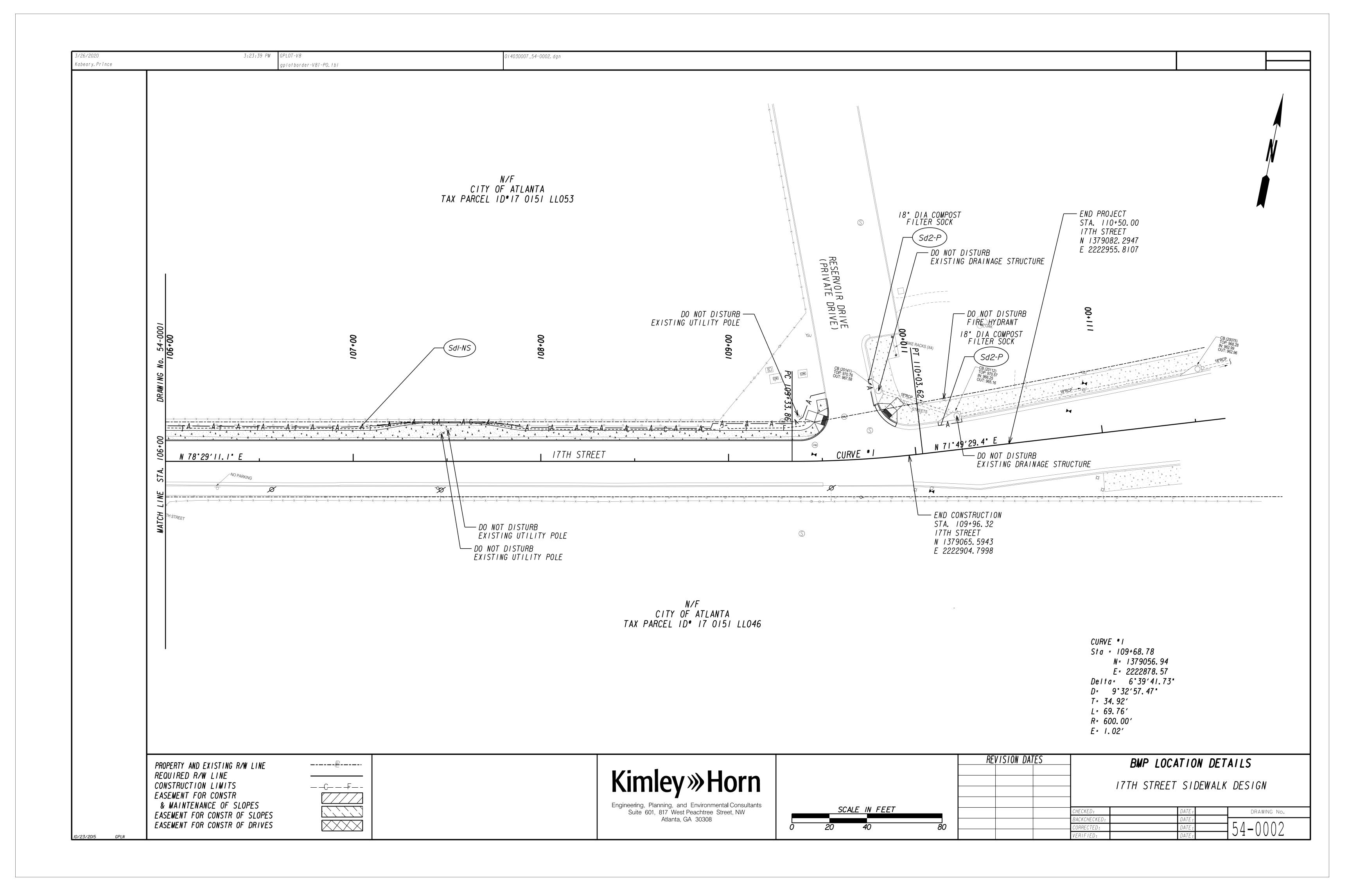
- I. DO NOT USE EROSION CONTROL ITEMS IN A FLOWING STREAM OR IN A TIDAL AREA BELOW HIGH TIDE.
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EROSION CONTROL LEGEND UNIFORM CODE SHEET SHEET 6 OF 7 NO SCALE DRAWING No. **ACKCHECKEL**

FOR CONTRACTOR'S USE ONLY!







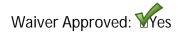


City of Atlanta

ADA Design Waiver Request Form

Waiver Request Information				
Agency/Organization/Developer Name and	Upper Westside Community Improvement District			
Address	976 Brady Ave. NW, Suite 100 Atlanta, Ga 30318			
Consultant/Contractor/Designer Name and	Kimley-Horn and Associates, Inc.			
Address (if applicable)	817 West Peachtree St. NW, Suite, 601			
	Atlanta, Ga 30308			
Project Name	17 th Street Sidewalk Design			
Project Location / Limits	North side of 17 th Street from Howell Mill Road to Reservoir Drive			
Project ID (if City or State funded Project)	N/A			
Project Manager	N/A			
PM Telephone # and/or email address	N/A			
Location/intersection of Waiver Request (if	North side of 17 th Street at existing utility poles			
curb ramp waiver, provide specific corner)				
Date of Waiver Request	2/27/2020			
Design Status	Pending City of Atlanta Permit Approval			
The following information mu	ist be provided for waiver consideration			
Detailed write-up explaining the mitigating conditions justifying waiver request	It is not practicable to obtain a 4' wide clear path around existing utility poles because of existing right of way constraints and the existing terrain. It is also not practicable to remove or relocate the utility poles within the scope of the sidewalk installation project. Plans have been revised to show a 7' to 9' wide sidewalk at the existing utility poles with a 3' to 3.5' clear path around the poles.			
Detailed cost breakdown of relocating	Relocate 2 existing utility poles at \$10,000 each			
existing obstructions				
Location Map	Exhibit A			
Overhead/Aerial color photograph of site	Exhibit B			
location/intersection				
Color photograph showing existing	Exhibit C			
dimensions/conditions				
Color photograph showing existing flow-line	Exhibit D			
	Exhibit D			

^{**}Information may be provided on separate sheet if necessary**



□No

APPROVED

By Approved By JCRodriguez at 2:47 pm, Mar 25, 2020

City of Atlanta ADA Coordinator Signature

Date

Exhibit A: Location Map

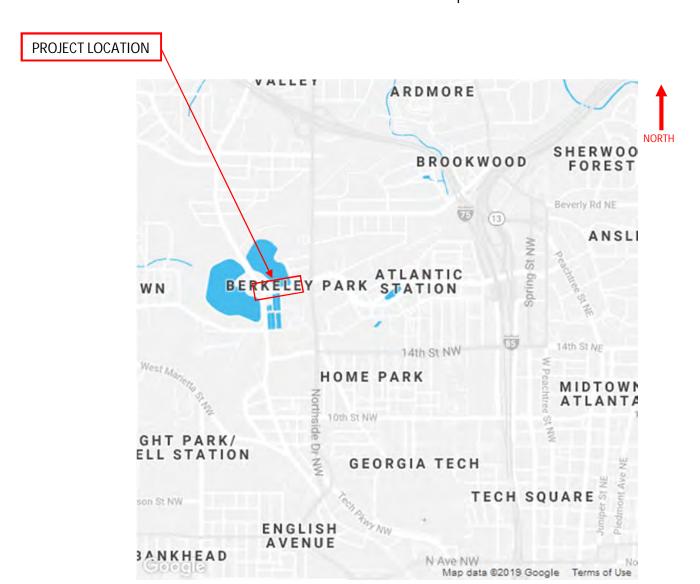


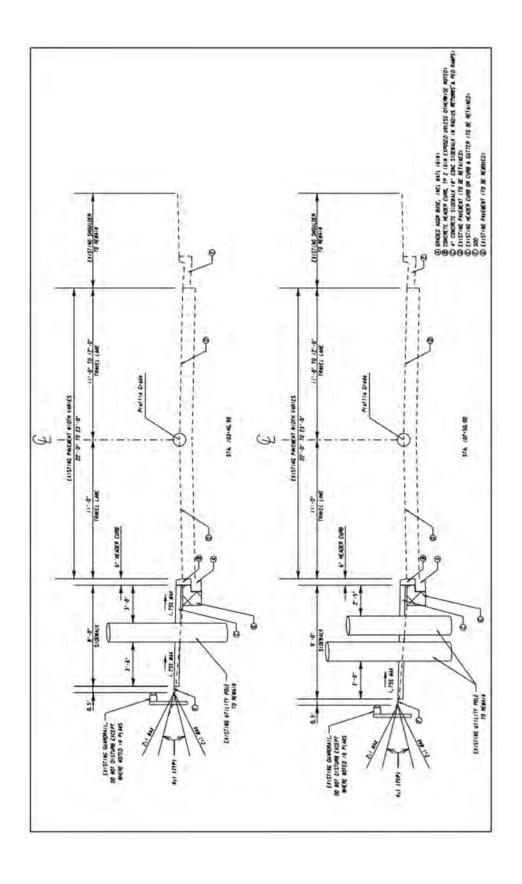
Exhibit B: Aerial of site



Exhibit C: Existing and Proposed Conditions

Station Location	Existing Condition	Proposed Condition
103+46.98 LT	A. 11' EXISTING FENCE EXISTING GUARDRAIL 4. 11' EXISTING UTILITY POLE	PROPOSED SIDEWALK PROPOSED CURB EXISTING EDGE OF PAVEMENT X X A A A A A A A A A A A
107+50.00 LT	EXISTING FENCE EXISTING GUARDRAIL	PROPOSED GUARDRAIL PROPOSED SIDEWALK X X X X A A A A A A A A A

Exhibit D: Existing Elevations



ATTACHMENT 3: 2019 SURVEY

SURVEY NOTES

A TRIMBLE "S" SERIES TOTAL STATION WAS USED TO OBTAIN ANGULAR MEASUREMENTS

A TRIMBLE R-10 DUAL FREQUENCY GPS UNIT WAS USED FOR ESTABLISHING CONTROL. A NETWORK ADJUSTED RTK SURVEY WAS PERFORMED AND ADJUSTED BY RELATIVE POSITIONAL ACCURACY.

CLOSURE STATEMENT: NO BOUNDARY SURVEY HAS BEEN PERFORMED BY ERRAMARK LAND SURVEYING, INC. AT THIS TIME. PROPERTY LINES SHOWN

THE FIELD DATA UPON WHICH THIS SURVEY IS BASED WAS GENERATED USING

THE BEARINGS SHOWN ON THIS SURVEY ARE COMPUTED ANGLES BASED ON A

ALL HORIZONTAL DISTANCES SHOWN ARE GROUND DISTANCES. MEASURING UNITS OF THIS SURVEY ARE IN U.S. SURVEY FEET.

CONTOURS ARE SHOWN AT ONE FOOT INTERVALS. ELEVATIONS ARE BASED ON RTK GLOBAL POSITIONING SYSTEMS OBSERVATION AND ARE RELATIVE TO NAVD 88 DATUM. FIELD WORK FOR THIS PROPERTY WAS COMPLETED ON NOVEMBER 15, 2019. DUE TO VARIANCES IN GPS EQUIPMENT, TECHNIQUES, FEDERAL ADJUSTMENTS

TO STATE PLANE MODELS AND DAILY CONDITIONS IMPACTING GPS RECEPTIVITY GPS SOLUTIONS MAY VARY FROM THOSE PROVIDED ON THIS SURVEY BOTH. HORIZONTALLY AND VERTICALLY. ANY AND ALL CONTRACTORS, CONSULTANTS NDIVIDUALS OR ENTITIES RELYING ON STATE PLANE COORDINATES TO RELATE O DATA PROVIDED ON THIS SURVEY MUST LOCALIZE TO THE SURVEY CONTROL BENCHMARKS OR PROPERTY MONUMENTATION, ESTABLISHED BY THIS SURVEY IN ORDER TO ENSURE ACCURACY OF DATA. THE OWNER, HIS EMPLOYEES, HIS CONSULTANTS, HIS CONTRACTORS, AND/OR HIS AGENTS SHALL HEREBY

DISTINCTLY UNDERSTAND THAT THE SURVEYOR IS NOT RESPONSIBLE FOR ISSUES

ENCOUNTERED DUE TO FAILURE TO LOCALIZE DIRECTLY TO THIS SURVEY DATUM.

INFORMATION REGARDING SIZE, LOCATION, AND SPECIES OF EXISTING TREES SHOWN HEREON. THERE IS NO CERTAINTY OF THE SIZE AND SPECIES OF THE SAID FREES WITHOUT VERIFICATION FROM THE DESIGNATED ARBORIST BY THE LOCAL REGULATORY AUTHORITY. THE OWNER, HIS EMPLOYEES, HIS CONSULTANTS, HIS CONTRACTORS, AND/OR HIS AGENTS SHALL HEREBY DISTINCTLY UNDERSTAND HAT THE SURVEYOR IS NOT RESPONSIBLE FOR THE CORRECTNESS OR SUFFICIENCY THIS INFORMATION SHOWN HEREON EXCEPT BY APPROVAL OF SAID AUTHORITY

SPECIAL NOTES

CERTIFICATION AND DECLARATION IS MADE TO THE ENTITIES AS LISTED IN THE TITLE BLOCK AND/OR CERTIFICATIONS. THE CERTIFICATIONS AND DECLARATIONS ON THIS PLAT ARE NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNER SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT EXAMINED OR CONSIDERED AS A PART OF THIS SURVEY. NO STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE

PROFESSIONAL ENGINEERS AND SURVEYORS, THE TERM "CERTIFICATION" RELATING TO PROFESSIONAL ENGINEERING AND LAND SURVEYING SERVICES SHALL MEAN A SIGNED

STATEMENT BASED UPON FACTS AND KNOWLEDGE KNOWN TO THE REGISTRANT AND IS

THIS SURVEY IS NOT PREPARED IN ACCORDANCE TO HB 76 AND SHALL NOT BE RECORDED WITHIN THE APPLICABLE LAND RECORDS.

NOT A GUARANTEE OR WARRANTY, EITHER EXPRESSED OR IMPLIED.

SURVEY NOTES CONTINUED

THIS SURVEY MAY NOT REPRESENT OFFSITE PAINT STRIPING TO THE ACCURACY REQUIRED FOR LANE DESIGN. TERRAMARK LOCATES THE EDGE OF PAVING AND CRITICAL POINTS TO REFLECT ACCURATE TOPOGRAPHIC DATA ONLY. ACCURACY OF PAINT LOCATIONS SHOULD BE VERIFIED WITH SURVEYOR PRIOR TO USING THIS SURVEY FOR DESIGN.

INFORMATION REGARDING THE REPUTED PRESENCE, SIZE, CHARACTER, AND LOCATION OF EXISTING UNDERGROUND UTILITIES AND STRUCTURES IS SHOWN HEREON. THERE IS NO CERTAINTY TO THE ACCURACY OF THIS INFORMATION AND IT SHALL BE CONSIDERED IN THAT LIGHT BY THOSE USING THIS DRAWING. THE LOCATION AND ARRANGEMENT OF UNDERGROUND UTILITIES AND STRUCTURES SHOWN HEREON MAY BE INACCURATE AND UTILITIES AND STRUCTURES NOT SHOWN MAY BE ENCOUNTERED. THE OWNER, HIS EMPLOYEES, HIS CONSULTANTS, HIS CONTRACTORS, AND/OR HIS AGENTS SHALL HEREBY DISTINCTLY UNDERSTAND THAT THE SURVEYOR IS NOT RESPONSIBLE FOR THE CORRECTNESS OR SUFFICIENCY OF THIS INFORMATION SHOWN HEREON AS TO SUCH UNDERGROUND INFORMATION.

INFORMATION REGARDING STORM SEWER AND SANITARY SEWER AS SHOWN HEREON, IS BASED ON OBSERVATIONS TAKEN BY TERRAMARK EMPLOYEES AT THE GROUND ELEVATION OF THE EXISTING STRUCTURE. TERRAMARK EMPLOYEES ARE NOT AUTHORIZED TO ENTER A CONFINED SPACE SUCH AS A STRUCTURE. THEREFORE. THERE IS NO CERTAINTY OF THE PIPE SIZES AND PIPE MATERIAL THAT ARE SHOWN ON THIS SURVEY. EXCAVATION BY A CERTIFIED CONTRACTOR IS THE ONLY WAY TO VERIFY PIPE SIZE AND MATERIAL. THE OWNER, HIS EMPLOYEES, HIS CONSULTANTS, HIS CONTRACTORS, AND/OR HIS AGENTS SHALL HEREBY DISTINCTLY UNDERSTAND THAT THE SURVEYOR IS NOT RESPONSIBLE FOR THE CORRECTNESS OR SUFFICIENCY OF THE PIPE INFORMATION SHOWN HEREON.

ERRAMARK LAND SURVEYING. INC. WAS UNABLE TO DETERMINE THE EXTENT OF PIPE: MARKED AS APPROXIMATE DIRECTION ONLY. AFORESAID PIPE IS DRAWN ON THE SURVEY TO REFLECT THE OBSERVED DIRECTION BASED UPON A VISUAL INSPECTION OF THE STRUCTURE ONLY AND IS SHOWN FOR INFORMATIONAL PURPOSES.

STATE WATERS AND BUFFERS AS SHOWN OR NOT SHOWN HEREON ARE SUBJECT TO REVIEW BY LOCAL JURISDICTION OFFICIALS. IT IS THE RESPONSIBILITY OF THE LOCAL AUTHORITY TO DETERMINE SPECIFIC WATER CLASSIFICATION. THEREFORE ERRAMARK LAND SURVEYING ACCEPTS NO RESPONSIBILITY IN THE IDENTIFICATION OF SAID WATERS OR BUFFERS IDENTIFIED OR NOT IDENTIFIED HEREON.

PROPERTY IS SUBJECT TO RIGHTS OF UPPER AND LOWER RIPARIAN OWNERS IN AND TO THE WATER OF CREEKS AND BRANCHES CROSSING OR ADJOINING SUBJECT PROPERTY AND THE NATURAL FLOW THEREOF, FREE FROM DIMINUTION OR POLLUTION

THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSON, PERSONS OR ENTITY NAMED HEREON. THIS SURVEY DOES NOT EXTEND TO ANY UNNAMED PERSON, PERSONS OR ENTITY WITHOUT THE EXPRESS CERTIFICATION BY THE SURVEYOR AMING SAID PERSON, PERSONS OR ENTITY.

TERRAMARK LAND SURVEYING, INC. DOES NOT WARRANT THE EXISTENCE OR NON-EXISTENCE OF ANY WETLANDS OR HAZARDOUS WASTE IN THE SURVEY AREA.

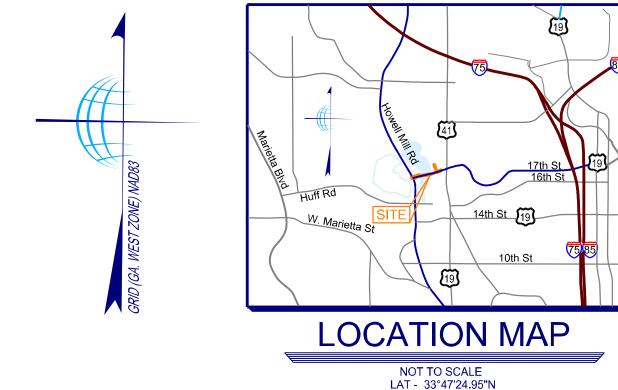
PARTIAL TOPOGRAPHIC SURVEY FOR KIMLEY-HORN

(HOWELL MILL & 17TH STREET) LOCATED IN

LAND LOT 151, 17th DISTRICT CITY OF ATLANTA, FULTON COUNTY, GEORGIA

17TH STREET

(APPARENT 40' RIGHT OF WAY)



CITY OF ATLANTA

LONG - 84°24'48.62"W

SHEET NO.

TITLE NOTES

ACCORDING TO THE "FIRM" (FLOOD INSURANCE RATE MAP) OF FULTON COUNTY, GEORGIA (PANEL NUMBERS 13121C0241F), DATED AUGUST 18, 2013; NO PORTION OF THESE PROPERTIES LIES WITHIN A SPECÍAL FLOOD HAZARD AREA. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT,

WHICH COULD REVEAL ENCUMBRANCES NOT SHOWN ON THIS SURVEY. SUBJECT PROPERTIES HAVE ACCESS TO THE PUBLIC RIGHT OF WAY OF HOWELL MILL ROAD, RESERVOIR DRIVE, AND 17TH STREET. SUBJECT PROPERTIES ALSO HAVE ACCESS TO THE PUBLIC RIGHT OF WAY OF NORTHSIDE DRIVE VIA ACCESS NOT SHOWN HEREON.

FIRE HYDRANT (FH)

GREASE TRAP (GT)

IRRIGATION CONTROL VALVE (ICV)

CITY OF ATLANTA TAX PARCEL ID# 17 0151 LL046

CITY OF ATLANTA

OVERHEAD POWER LINE — COM — — — UNDERGROUND COMMUNICATION - 100 _ _ _ TOPOGRAPHIC CONTOUR PROPERTY LINE

DROP INLET (DI) JUNCTION BOX (JB) OUTLET CONTROL STRUCTURE YARD DRAIN INLET SS MANHOLE (MH) CLEAN OUT (CO)

CATCH BASIN (DWCB)

CATCH BASIN (SWCB)

WATER VALVE (WV) WATER METER (WM) FIRE DEPT. CONNECTION (FDC) WATER VALVE MARKER AIR CONDITIONER (AC) ELECTRIC METER (EM) ELECTRIC UTILITY

LEGEND

POWER POLE WITH LIGHT POWER POLE (PP) UTILITY MANHOLE (UM) **SPOTLIGHT** GAS METER (GM) GAS VALVE (GV) **TELEPHONE PEDESTAL COMMUNICATION BOX** TRAFFIC SIGNAL

SIGN

MB

LIGHT POLE (LP)

CITY OF ATLANTA

UTILITY NOTES

THE UNDERGROUND UTILITIES SHOWN HEREON ARE BASED ON LOCATION OF MARKINGS OBSERVED DURING TIME OF FIELD WORK. A PROFESSIONAL UNDERGROUND UTILITY LOCATOR SHOULD BE CONSULTED TO CONFIRM

REFERENCE MATERIAL

PREPARED BY WIEDEMAN AND SINGLETON ENGINEERS

3. PARTIAL TOPOGRAPHIC SURVEY FOR ATLANTA CITY

WATER WORKS "HEMPHILL RESERVOIR" BY TERRAMARK

2. SITE PLANS FOR ATLANTA WATER WORKS PREPARED BY URS COMPANY INC.

THE UTILITY LOCATIONS SHOWN HEREON.

DATED JUNE 1971

DATED AUGUST 1985

DECEMBER 5, 2018.

X 1000.00 SPOT ELEVATION BOLLARD (BO) MAIL BOX

CONCRETE AREA OVERHANG AREA RIP-RAP AREA BRICK AREA $\sim\sim$ TREELINE

ABBREVIATIONS

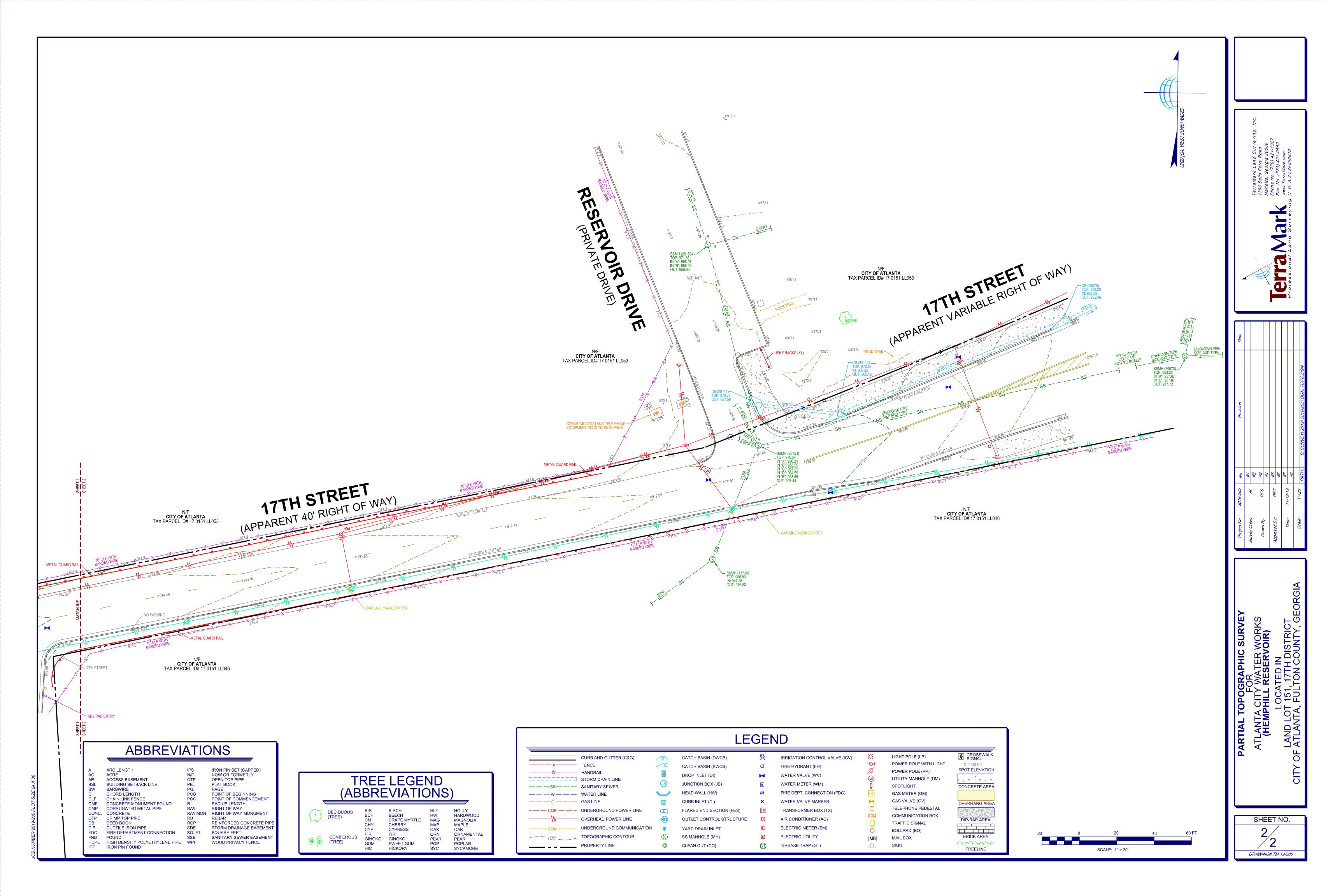
NEL

	Α	ARC LENGTH	IPS	IRON PIN SET (CAPPED)
	AC.	ACRE	N/F	NOW OR FORMERLY
	AE	ACCESS EASEMENT	OTP	OPEN TOP PIPE
	BSL	BUILDING SETBACK LINE	PB.	PLAT BOOK
	BW	BARBWIRE	PG.	PAGE
	CH	CHORD LENGTH	POB	POINT OF BEGINNING
	CLF	CHAIN LINK FENCE	POC	POINT OF COMMENCEMENT
	CMF	CONCRETE MONUMENT FOUND	R	RADIUS LENGTH
	CMP	CORRUGATED METAL PIPE	R/W	RIGHT OF WAY
	CONC.	CONCRETE	R/W MON	RIGHT OF WAY MONUMENT
	CTP	CRIMP TOP PIPE	RB	REBAR
	DB.	DEED BOOK	RCP	REINFORCED CONCRETE PIPE
	DIP	DUCTILE IRON PIPE	SDE	STORM DRAINAGE EASEMENT
	FDC	FIRE DEPARTMENT CONNECTION	SQ. FT.	SQUARE FEET
l	FND	FOUND	SSE	SANITARY SEWER EASEMENT
l	HDPE	HIGH DENSITY POLYETHYLENE PIPE	WPF	WOOD PRIVACY FENCE

TREE LEGEND /ADDDE\/IATIONIC\

GAS LINE MARKER POST

_	(ABBREVIATIONS)								
	DECIDUOUS (TREE)	BIR BCH CM CHY	BIRCH BEECH CRAPE MYRTLE CHERRY	HLY HW MAG MAP	HOLLY HARDWOOD MAGNOLIA MAPLE				
	CONIFEROUS (TREE)	CYP FIR GINGKO GUM HIC	CYPRESS FIR GINGKO SWEET GUM HICKORY	OAK ORN PEAR POP SYC	OAK ORNAMENTA PEAR POPLAR SYCAMORE				







CITY OF ATLANTA

Andre Dickens Mayor SUITE 5100 68 MITCHELL ST, SW ATLANTA, GA 30303 (404) 330-6010 Fax: (404) 658-7359 Internet Home Page: www.atlantaga.gov

OFFICE OF CONTRACT COMPLIANCE Rocsean Spencer, MCA Director rspencer@atlantaga.gov

MEMORANDUM

-Initial

TO: Jaideep Majumdar, Chief Procurement Officer

Department of Procurement

FROM: Rocsean Spencer, MCA, Director

Mayor's Office of Contract Compliance

CC: ErnNesha Kerr, Sr. Compliance Specialist

Mayor's Office of Contract Compliance

RE: Policy Statement Project No.: RFQ 2024-02; Engineering Design Services

for 17th Street Sidewalk

DATE: 08/19/2024

The City's Diversity and Inclusion Policy Statement is included with this correspondence for Project No.: **RFQ 2024-02; Engineering Design Services for 17th Street Sidewalk.** Because the expected value of the above referenced project either falls below the amount (\$100,000) that would trigger the application of one of the City's diversity inclusion programs; or there are few, if any, potentially certified subcontractors who can perform work on this project; or proponents who typically propose on this type of work fully perform all aspects of the project due to its limited scope; then there is no <u>mandatory</u> participation requirement attached to this particular procurement.

However, OCC has provided a policy statement which communicates the City's desire to actively promote full and equal business opportunities aimed at facilitating the inclusion of small, disadvantaged, minority, and female business enterprises through the City's SBO and EBO programs, the administration of the federal DBE and ACDBE programs, and through voluntary means in the absence of a mandate. Please note that the enclosed Policy Statement is solely for this project.

If there are questions, please contact me at (404) 330-6010.

cc: File

Nicole Tracey, DOP ErnNesha Kerr, OCC

RFQ 2024-02; Engineering Design Services for 17th Street Sidewalk

<u>Diversity Inclusion Policy For</u> The City of Atlanta Diversity Programs

Although the above referenced contracting opportunity has been exempted and is not subject to any of the City's diversity programs as a mandatory requirement, it is the policy of the City of Atlanta (COA) to actively promote full and equal business opportunities. As a policy, the City advocates for the inclusion of small, disadvantaged, minority, and female business enterprises through the City's SBO and EBO programs, as well as the administration of the federal DBE and ACDBE programs. It is also the policy the City of Atlanta to actively promote equal employment opportunities for disadvantaged, minority and female workers and prohibit discrimination based upon race, religion, color, sex, national origin, marital status, physical handicap upon or sexual orientation through the City's Equal Employment Opportunity (EEO) Program. The purpose of the COA and federal diversity programs is to mitigate the present and ongoing effects of the past and present discrimination against women, minority, disadvantaged, and small business so that opportunity - regardless of race, gender, or firm size - will become institutionalized in the Atlanta marketplace. It is important to note the City of Atlanta's Diversity Program requirements at the time of the project bid.

Proponents seeking to submit bids for RFQ 2024-02; Engineering Design Services for 17th Street Sidewalk are encouraged make a general statement regarding their intent to address the City of Atlanta's diversity objectives. For the purpose of this bid solicitation, there will be no mandatory diversity inclusion requirements that must be summited with the actual bids.

Additionally, projects are reviewed on a case-by-case basis to determine if it is necessary to require proponents to make good faith efforts to form joint venture teams compromised of at least one minority and/or female owned firms(s) certified as such by the City of Atlanta's Office of Contract Compliance. In the event that such a determination is made at the BID stage, or if proponents so choose to pursue a joint venture arrangement of their own volition, the submitted bid must include an executed copy of the Joint Venture agreement. The Joint Venture agreement should include at a minimum:

- The name of the Joint Venture
- Contact information of designated primary JV contact person
- Identification of all firms participating in the JV
- The initial capital investment of each venture partner
- Terms and conditions under which future contributions may be necessary
- The proportional allocation of profits and losses to each venture partner
- Description of proportion of work controlled by and management of the joint venture team members
- The method of, and responsibility for, accounting
- Frequency of JV meetings and method for minutes taking and storage
- The methods by which disputes are resolved.
- Provide the specific citation/section of your JV that speaks to the Contract's non-discrimination and assurance requirements
- All other pertinent factors of the joint venture
- All joint venture agreements must be signed by a member of each team.

This project <u>does not</u> have a Joint venture requirement. However, the City of Atlanta encourages Joint Venture relationships when feasible and applicable. The City of Atlanta seeks to remedy the effects of past discrimination and/or promote equal opportunity by establishing specific small, minority and female subcontractor, and supplier participation objectives for every City contract at or above \$100,000. Specific subcontractor and supplier availability objective will be included in the formal solicitation documents where applicable. Every proponent must submit documentary evidence of good faith efforts with their bid to comply with the requirements of the City's ordinance. The details of the Subcontractor Utilization Plan are set forth below:

EBO, SBO, DBE, ACDBE

On applicable projects, the proponent must submit a detailed Subcontractor Utilization Plan with their bid. In the Subcontractor Utilization Plan, the proponent must identify the certified disadvantaged, small, or minority/female owned businesses (depending on applicable program) that it intends to use to meet the established availability goals. The plan must specifically indicate the nature and amount of the supplies and subcontracting contemplated. The plan must also detail the company name, contact person, address, telephone number, work or supply description, and subcontract or supply dollar amount for each business enterprise (disadvantaged, small, non-minority, minority, or female owned) to be utilized on the project.

Every proponent will also be required to comply with two additional components of the City of Atlanta's diversity program requirements. These two additional components are:

Equal Employment Opportunity Plan (EEO)

Every proponent's workforce should reflect the demographic characteristics of the available pool of labor skills normally utilized by the proponents. A Contract Employment Report describing the demographics of the proponent's workforce shall be submitted prior to the execution of a contract with the City of Atlanta.

Questions regarding any of this information may be directed to the Office of Contract Compliance, ErnNesha Kerr – Sr. Compliance Specialist at (404) 865-8854.