
 <p><b>UPPER WESTSIDE</b> improvement district</p>	<p style="text-align: center;"><b>ADDENDUM #1</b></p> <p style="text-align: center;"><b>17<sup>th</sup> Street Sidewalk Project</b></p> <p style="text-align: center;"><b>DATE: December 8, 2025</b></p>	
<p><b>Pre-Bid Conference Sign-in Sheet and Agenda</b></p>		

The mandatory pre-bid conference for the 17<sup>th</sup> Street Sidewalk Project was held on December 1, 2025. The pre-bid conference sign-in sheet and conference agenda are included below for reference.

Upper Westside CID on behalf of City of Atlanta MAF TSPLOST  
 17<sup>th</sup> Street Sidewalk Project  
 Mandatory Pre-Bid Meeting  
 Date: December 1, 2025  
 Location: Corner of 17<sup>th</sup> St and Reservoir Drive at 630 Reservoir Drive NW, Atlanta GA 30318  
 Time: 11:00a.m.

**Sign In Sheet**

Company	Name	Phone	Email
I.P Construction	Haugicio Salazar	678 768 7466	ms@ipconstruction.net
R&B Developers Inc.	Nick Findoliti	443 960 1103	Bids@RBDevelopers.net
Azimuth Contractors LLC	Rajan Patel	909 399 9610	office@azimuthcontractors.com
Surface Group	Paul Brooks	678 978 4843	Paul@surfacegrp.com
DAF Concrete Inc	Osvaldo Sanchez	404 395 8464	DAF-Concrete-inc@yaho.com



Tanner Schroeder	Kimley-Horn	251 421 3668	tanner.schroeder@ kimley-horn.com
Kyra Cook	KH	206 499 0787	kyra.cook@kimley-horn.com
Excellere	Antonio Valdivia	470 336 9204	antonio.v@ excellere-ga.com
HASBUN	DONATHAN MCCAIG	404- 433- 1900	j.mccaiga@ hasbunconstruction. com
UNCID Elizabeth Holter	Elizabeth Holter	404 444 8424	elizabeth@upperwestsideatl.org
Backbone Infrastructure LLC	Vivek Patel	706 572 9131	vivek.p@backboneinfra.com



**Upper Westside CID on behalf of City of Atlanta MAF TSPLOST  
17<sup>th</sup> Street Sidewalk Project  
Mandatory Pre-Bid Meeting Agenda**

**Date: December 1, 2025**

**Location: Corner of 17<sup>th</sup> St and Reservoir Drive at 630 Reservoir Drive NW, Atlanta GA 30318**

**Time: 11:00a.m.**

<b>SCHEDULE OF EVENTS</b>	<b>DATES</b>
<b>Mandatory Pre-Bid Conference:</b> A Mandatory Pre-Bid Conference and Site Walk.	<b>Monday, 12/1/2025</b>
<b>Deadline for Clarifications and Questions:</b> All clarifications and questions must be emailed to: <a href="mailto:elizabeth@upperwestsideatl.org">elizabeth@upperwestsideatl.org</a> and <a href="mailto:adeline@upperwestsideatl.org">adeline@upperwestsideatl.org</a> prior to deadline.	<b>Friday, 12/5/2025</b> by 2:00 p.m.
<b>Addendums and Responses:</b> An addendum will be posted to the Upper Westside CID's website at <a href="http://www.upperwestsideatl.org/notices">www.upperwestsideatl.org/notices</a>	<b>Wednesday, 12/10/2025</b> by 5:00 p.m.
<b>Deadline for Bid:</b> All submittals must be delivered in a sealed envelope or mailed, and include the bid on a USB drive to: Upper Westside CID 976 Brady Ave, Suite 100 Atlanta, GA 30318 All bids must include an Excel file and a PDF of the Schedule of Values.	<b>Wednesday, 12/17/2025</b> by 2:00 p.m.

**PROJECT INFORMATION**

- 1. Project Description:** 17<sup>th</sup> Street sidewalk between Howell Mill Rd and Northside Drive
- 2. Bid Duration:** Bids submitted in response to this ITB must be valid for a period of sixty (60) calendar days from the Bid Submission Deadline and must be marked as such.
- 3. Construction Contract:** Contract for Construction must be signed with the Upper Westside CID. Construction must begin within fifteen (15) calendar days from signed contract and Notice to Proceed (NTP). The project must be completed within **200** calendar days.
- 4. Awarding the Project:** Upper Westside CID will be reviewing and selecting the most qualified contractor for the project.
  - a. Insurance**
    - i. Certificate of Insurance (COI)**
    - ii. All documentation for additional insureds and waivers of subrogation**

- b. Bonding:
  - i. Bid Bond of **5%** (to be submitted at the time of the bid)
  - ii. Performance Bond of **100%**
  - iii. Payment Bond of **100%**
- 5. Equal Business Opportunity:**
  - a. The Equal Business Opportunity (EBO) subcontracting goals for this Project is **15% SBE**.
  - b. Only subcontractors can contribute towards the SBE goal.
- 6. Utility Systems Contractor Licenses Number.**
  - a. A license may be held by the Prime or Sub Contractor.
- 7. Project Schedule**
  - a. Contractor will supply a proposed construction schedule via Microsoft Projects or similar at the Preconstruction meeting.
  - b. Construction schedules are required to be submitted with each Pay Application.
- 8. Pay Application**
  - a. Application for Payment shall be received by the 20th day of the month.
  - b. Pay Applications should be submitted via email and to the attention of:
    - i. Elizabeth Hollister: [elizabeth@upperwestsideatl.org](mailto:elizabeth@upperwestsideatl.org)
  - c. Payment Terms shall be sixty (**60**) days.
  - d. Retainage Schedule shall be as follows:
    - i. Ten (**10%**) percent of each progress payment shall be withheld as retainage until the project is complete, including change orders and other authorized additions provided in the Contract;
    - ii. When the Engineer has confirmed recommendation of final payment and issuance of notice of the acceptability of the Work, the Contractor shall submit an invoice and other documents as may be required and receive payment.
- 9. Engineer:**
  - a. Kimley-Horn will serve as Engineer for the project.
  - b. Contractor will be required to email any RFIs to CID and Kimley-Horn for review.
- 10. Mobilization for Project**
  - a. Upper Westside CID will issue a Notice to Proceed (NTP)
  - b. Upper Westside CID and Kimley-Horn will work with Contractor to schedule Preconstruction meeting.
  - c. Contractor is responsible for obtaining all required inspections and permits for the proposed work.
- 11. Construction Meetings (OAC)**
  - a. A reoccurring weekly meeting with UWCID (and Kimely-Horn as needed) shall be led by Contractor.
  - b. Contractor to provide Meeting Agenda and Minutes.

## 12. Field Walk

- a. Project Regulations
  - i. Project should conform to GDOT 2021 Standard Specifications and CoA Public Right of Way Manual
- b. Final plans are dated 11/14/2025
  - i. ATLDOT approved plans dated 11/17/2025.
  - ii. CoA Office of Parks and Recreation approved tree protection/removal plans dated 11/26/2025 following the expiration of the posting period.
  - iii. Pending receipt of final approved Post Construction Stormwater Report from CoA Department of Watershed Management.
- c. Lighting
  - i. Light poles, fixtures, and wiring are to be installed by Georgia Power Company, including energizing the lights.
  - ii. The Contractor is responsible for installation of light pole foundations and conduit arrangements based on Georgia Power Company requirements.
  - iii. The Contractor should coordinate with Georgia Power Company for foundation & conduit requirements, shop drawing/submittal review, inspections, and construction timeline.
- d. Utilities
  - i. The Contractor should coordinate with utility owners for adjustments to grade.
  - ii. Coordination with Atlanta Gas Light is ongoing regarding the recent installation of an above-ground regulator station on the NE corner of Howell Mill Rd @ 17<sup>th</sup> Street.